

**ROCKWOOD WATER P.U.D.
MINUTES, REULAR MEETING OF THE BOARD
NOVEMBER 16, 2011
Rockwood Water Boardroom**

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS).

Guests present: John Lugton, Travis Warneke.

President Tom Lewis called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda.

AS Aden stated item number 10, Next Meeting, on the agenda should read Next Meeting - Regular Board Meeting December 14, 2011 (second Wednesday of the month due to the Christmas holiday).

Don McCarthy moved to approve the agenda with the change to agenda item number 10, second Wednesday of the month. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Larry Dixon moved to approve the consent agenda. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

Steve Okazaki moved to approve the minutes from the October 26, 2011 regular meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Larry Dixon inquired about page 6, line 5, Midtech Consulting Services. **DM Barnes** responded the item is for the reprogramming of a new computer backup tape system.

Larry Dixon moved to approve the bills as presented. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

REVIEW AND APPROVAL OF AUDIT REPORT - ACTION

DM Barnes introduced **Travis Warneke** with **Pauly, Rogers and Co., P.C.** Certified Public Accountants, to present their audit report. **Mr. Warneke** gave an overview of the audit report, and discussion ensued.

Cathi VanDamme requested **DM Barnes** report at the December Board meeting executive session on our bank security processes through the transfer of funds.

Travis Warneke thanked **DM Barnes** and District staff who assisted with the audit.

DM Barnes commented there was no management letter this year, and we finished the year with an increase in net asset value for the 14th year in a row.

Steve Okazaki moved to accept the audit report for the year ending June 30, 2011. **Cathi VanDamme** seconded the motion; none opposed.

DISTRICT MANAGER POTENTIAL GOAL ADDITION FOR FISCAL YEAR 2011/2012 - DISCUSSION/ACTION

The Board discussed the employee survey materials in the Board meeting packets.

The Board decided not to take action on this item.

PROJECT UPDATE

DM Barnes reported on the Cleveland Reservoir and Pump Station Project property. Discussion ensued.

DS Crocker reported on the Barr Road/162nd Street and east side property projects. He stated the crew is winterizing District sites.

DM Barnes reported he negotiated a favorable settlement with the electrician dispute for Cascade Well #4.

DS Crocker reported on the upgrade of the Bella Vista SCADA system.

FOR THE GOOD OF THE ORDER

Larry Dixon requested the dress code policy be placed on the December agenda to discuss.

Larry Dixon requested a cost comparison between diesel and bio diesel fuels.

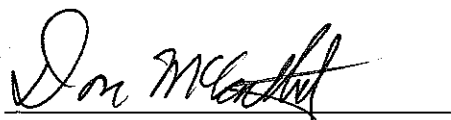
NEXT MEETING

President Lewis reminded everyone the next meeting will be on Wednesday, December 14, 2011 at 7:00 p.m.; the second Wednesday of the month due to the Christmas holiday.

ADJOURNMENT

Don McCarthy moved to adjourn the meeting. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 7:52 p.m.


Secretary