

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
NOVEMBER 18, 2009
Rockwood Water Boardroom

Board members present: Larry Dixon, Don McCarthy, Tom Lewis, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Kerry Aden, Administrative Secretary (AS).

Guests present: John Lugton, Matthew Graves, Jim McNaughton.

President Don McCarthy called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President McCarthy asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Cathi VanDamme** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

Tom Lewis moved to approve the consent agenda. **Larry Dixon** seconded the motion. **The motioned was approved; none opposed.**

APPROVAL OF MINUTES

President McCarthy stated there was a typo on page 1 under Approval of the Bills, second paragraph, line 2. One of the inventory purchases listed should say corp stops not cork stops.

Cathi VanDamme moved to approve the minutes from the October 28, 2009 regular meeting as amended. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE BILLS

Tom Lewis asked about the Revenue/Expenditure Report, page 2, line 33, Field Overtime, 70% of the budgeted line item has been used so far. **DM Barnes** answered most of the use was from last Sunday's main break on 148th Avenue. The crew worked from 8:00 a.m. to 8:00 p.m. Discussion ensued.

Tom Lewis asked about the Revenue/Expenditure Report, page 3, line 53, Automotive Equipment, 74% of the budgeted line item has been used so far. **DM Barnes** answered that is the van purchase. We budgeted for a van and a pickup, but haven't yet purchased the pickup. Discussion ensued.

Larry Dixon inquired about page 7, line 14, 2 Workabout Meter Readers. **DM Barnes** replied those are the hand-held devices to replace the old ones because they were worn out. Discussion ensued.

Larry Dixon followed up on a previous item Home Water Audits, and asked if we found out why each audit is priced differently. **DM Barnes** replied not all houses get the same conservation devices. Discussion ensued.

Steve Okazaki moved to approve the bills. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

REVIEW AND APPROVAL OF AUDIT REPORT

DM Barnes introduced **Matthew Graves**, Audit Manager with Pauly, Rogers and Co., P.C. Certified Public Accountants, to present their audit report. **Mr. Graves** gave an overview of the audit report, and discussion ensued.

Cathi VanDamme moved to approve the 2008/2009 audit report as submitted. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

EXECUTIVE SESSION

Cathi VanDamme made a motion to recess into executive session. **Tom Lewis** seconded the motion. The motion was approved; none opposed.

The Board recessed at 7:22 p.m.

President Don McCarthy reconvened the regular Board meeting at 7:39 p.m.

PROJECT UPDATE

DM Barnes updated the Board on the Cascade Well #5 project, Cascade Well #4 pump, 141st Avenue Pump Station pumps, and Administration Building Remodel project. Discussion ensued regarding the 141st Avenue Pump Station pumps.

FOR THE GOOD OF THE ORDER

DM Barnes stated we're doing good. We're moving through the financial assessment and looking into micro hydro and solar projects.

Cathi VanDamme reported one night her water pressure got low, and a neighbor came by stating she was experiencing low water pressure as well. **Ms. VanDamme** called **DM Barnes**, and within a moment he had responded and took care of the situation. She thanked him for taking care of the situation. Discussion ensued.

Tom Lewis commented the conservation programs are outlined fairly well in the billing insert. It looked like a lot of range of possibilities of folks represented and is a welcoming outreach to the community. **DM Barnes** stated he is happy to come to a community meeting to discuss conservation and anything else. Discussion ensued.

President McCarthy took advantage of the toilet rebate program. He stated it is a good conservation program and hopes we can keep up with it. Discussion ensued.

President McCarthy also noted Chris Shaw celebrated her 10-year employment anniversary with the District on November 15 and will receive her 10-year service award at tomorrow morning's staff meeting.

President McCarthy reminded everyone the next meeting will be on Wednesday, December 16, 2009 at 7:00 p.m. the third Wednesday of the month.

ADJOURNMENT

Tom Lewis moved to adjourn the meeting. Cathi VanDamme seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:45 p.m.

_____Secretary