

**ROCKWOOD WATER P.U.D.**  
**MINUTES, REGULAR MEETING OF THE BOARD**  
**NOVEMBER 28, 2007**  
**Rockwood Water Boardroom**

---

---

**Board members present:** Sandra Ramaker, Herb Brown, Larry Dixon, Don McCarthy

**Staff present:** Harvey Barnes, District Manager (DM); Andy Crocker, Assistant District Superintendent (ADS); Kerry Aden, Administrative Secretary (AS)

**Guests present:** Fran Hyson, Jay Breen,

**President Sandra Ramaker** called the meeting to order at 7 p.m.

**APPROVAL OF THE AGENDA**

**President Ramaker** asked if there were any changes or additions to the agenda.

**Herb Brown** moved to approve the agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**Don McCarthy** moved to approve the consent agenda. **Herb Brown** seconded the motion. **The motioned was approved; none opposed.**

**APPROVAL OF MINUTES**

**Herb Brown** moved to approve the minutes from the **October 24, 2007** regular meeting. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE BILLS**

**Larry Dixon** inquired about Page 7, Line 35, Truck Shed/Building Repairs. **DM Barnes** answered the timers for the block heaters in the equipment shed were re-wired to run when we need them, not all of the time. **Larry Dixon** commented it seems the District has spent a lot of money on the John Deer 1 according to the items on Page 9, Line 3, JD1 Repairs and Page 10, Line 43, JD1 Parts. **DM Barnes** explained the Page 9 item is to have the fuel injector pump injectors rebuilt, and the Page 10 item is the parts for the fuel injector.

**Sandra Ramaker** asked about Page 7, Line 52, 3rd Quater Privilege Tax to Cable Communications. **DM Barnes** explained it is to the City of Portland and is 5% of our net revenue for the quarter.

**Don McCarthy** moved to approve the bills. **Herb Brown** seconded the motion. **The motion was approved; none opposed.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was no public comment on non-agenda items.

## **REVIEW AND APPROVAL OF AUDIT REPORT**

**DM Barnes** introduced **Rob Moody** with Talbot, Korvola & Warwick Certified Public Accountants to present the audit report. **Rob Moody** gave an overview of the audit report and discussed the impact and requirements of a new Statement and Auditing Standard, number 112, which became effective this year. **Herb Brown** asked if training the accounting staff on the new auditing standard was discussed with **DM Barnes**. **Mr. Moody** replied they have discussed the issues in all of the documents with **DM Barnes**. **Sandra Ramaker** asked **Rob Moody** to clarify that in the past we have been able to ask the auditors' advice in how to record an entry into the financial statements, and now we are not able to according to the new auditing standard. **Rob Moody** replied that if advice is asked during the year, then it's okay, but not at the time of the audit. **Mr. Moody** reviewed the Financial Review graphs. **Rob Moody** then addressed the Statements of Auditing Standards 61 letter. Lastly, **Mr. Moody** reviewed the Statements of Auditing Standards 112 letter.

**Herb Brown** stated it would be in order for the Board to study the reports to review the new standard. **Mr. Brown** said it is an excellent report and he is happy with it. **DM Barnes** stated it is an excellent financial report. There is some frustration level with the new rules, and we have discussed the training and will pursue additional training.

**Herb Brown moved to approve the 2006-2007 Audit Report. Larry Dixon seconded the motion. The motion was approved; none opposed.**

## **PROJECT UPDATE**

**DM Barnes** reported we are done with the design for the Grant Butte demolition project. The design piece of the 141st Street pump station rebuild and reservoir retrofit will be slower than anticipated because of a new law stating if engineering is over a certain dollar amount, we have to do a request for qualifications and have a selection process for an engineer. We still expect to be in construction next fall. Design on the building is progressing. We will be selecting another pipeline distribution project to work on.

**ADS Crocker** reported we have been working on quite a few big projects: Rite Aid, Opus has two projects, and Walgreens. The pipeline project this year is 192nd between Halsey and Glisan. In addition, we are making sure the telemetry system is working properly. **Don McCarthy** asked if we have had any main breaks with the cold weather. **ADS Crocker** replied, a few. **Larry Dixon** asked if the main breaks were occurring in the older sections of the District. **DM Barnes** stated they were mostly cast iron mains breaks. **Herb Brown** asked if the cast iron is gradually being replaced. **DM Barnes** responded, yes. Our concentration right now is steel and anything undersized.

## **FOR THE GOOD OF THE ORDER**

**DM Barnes** stated the turbidity is dropping. We had been blending about half. We are down to .4 now. At the end of November we will turn off the groundwater if it keeps up. It costs a little more money, but the water quality has been much higher. The net result will be less silt to flush out next spring. **DM Barnes** will present the mid-year financial report in January. **Larry Dixon** asked how long it takes to flush a line. **DM Barnes** stated we flush it until it's clear water. **ADS Crocker** stated we have a good estimate of how long it will take to flush a line from point A to point B; usually a couple of minutes. **Larry Dixon** asked if any part of the District was more difficult than another. **ADS Crocker** responded the Millmain maze is the most difficult because

there are so many valves that don't work and areas that don't have hydrants to flush out. **DM Barnes** stated the Millmain maze is one of the sections we will replace according to our Master Plan.

**Larry Dixon** asked about the status of the "no read" meters. **DM Barnes** stated we have come to an agreement with Hersey Meters. The meters will be replaced at their expense. **Don McCarthy** asked if we were putting in Badger Meters now. **DM Barnes** replied the smaller meters are Badger, the bigger ones are Sensus.

**Sandra Ramaker** stated the American Water Association Fly into Washington, DC is April 16 and 17, 2008. We are still accepting applications for the vacant position on the Board of Directors for Sub-district 3. **DM Barnes** stated there is a notice on our web page. **Sandra Ramaker** reported the District received a check from the City of Portland for the Growth Impact Fee. **DM Barnes** stated we received a check for \$507, 043. **Herb Brown** asked how the Board vacancy has been advertised. **DM Barnes** replied it was advertised in the *Oregonian*, the *Gresham Outlook*, and is posted on our web page. **Sandra Ramaker** announced **Gregg Lindsey** will arrive at 20 years of service with the District on December 1.

**President Ramaker** reminded everyone the next meeting will be on Wednesday, December 19, 2007 at 7:00 p.m.

#### **ADJOURNMENT**

**Herb Brown** moved to adjourn the meeting. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 7:48 p.m.

---

Secretary