

**ROCKWOOD WATER P.U.D.  
MINUTES, REULAR MEETING OF THE BOARD  
OCTOBER 26, 2011  
Rockwood Water Boardroom**

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**Board members present:** Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

**Staff present:** Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS).

**Guests present:** John Lugton, Roger Rees.

**President Tom Lewis** called the meeting to order at 7 p.m.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or additions to the agenda.

**Steve Okazaki** moved to approve the agenda. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF THE CONSENT AGENDA**

**Don McCarthy** moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF MINUTES**

**AS Aden** stated the adjourn time in the minutes should say 8:40 p.m.

**Cathi VanDamme** moved to approve the minutes from the September 28, 2011 regular meeting with change in adjournment time. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF THE BILLS**

**Cathi VanDamme** inquired about the Chaves Consulting charges for the month and what they entailed. **DM Barnes** responded they do the billing, special billings, the City of Gresham tax notification letter, and software programming. Discussion ensued. **Cathi VanDamme** stated she would like to see the District cost those services out every year.

**Larry Dixon** moved to approve the bills. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no public comments.

**ADOPT ONE DISTRICT MANAGER GOAL FOR FISCAL YEAR 2011/2012 - ACTION**

The Board discussed the goal not adopted at the September regular Board meeting.

The Board decided to look at an employee survey and measurements **Cathi VanDamme** is suggesting on which to base the District Manager's evaluation. She will send the other Board members her suggestions.

**Cathi VanDamme made a motion to table the District Manager goal until the November meeting for further discussion. Don McCarthy seconded the motion. The motion was approved; none opposed.**

**PROJECT UPDATE**

**DM Barnes** reported on the east side office property driveway, mentioned the audit report will be sent to Board members next week, and the Cleveland Reservoir and Pump Station Project.

President Tom Lewis called for a 5-minutes break at 7:50 p.m.

The Board reconvened at 7:52 p.m.

**DM Barnes** continued with his update on the Cleveland Reservoir and Pump Station Project. Discussion ensued.

**DS Crocker** reported on the Barr Road/162nd Street and isolating the Stark Street piping projects. Discussion ensued.

**FOR THE GOOD OF THE ORDER**

**DM Barnes** stated everything's going pretty good for us.

**Cathi VanDamme** mentioned she had a dark water issue and called the District to respond. **Brian Hunt** responded and flushed out the system. She received comments from her neighbors thanking the District because they had the same problem. Discussion ensued. **Cathi VanDamme** appreciated **Brian Hunt** responding within 10 minutes, and she also stated it looks like the on-call system works.

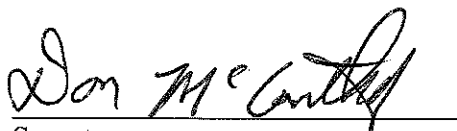
**NEXT MEETING**

**President Lewis** reminded everyone the next meeting will be on Wednesday, November 16, 2011 at 7:00 p.m.; the third Wednesday of the month due to the Thanksgiving holiday the following week.

**ADJOURNMENT**

**Steve Okazaki** moved to adjourn the meeting. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 8:02 p.m.

  
Secretary