

ROCKWOOD WATER P.U.D.
MINUTES, REULAR MEETING OF THE BOARD
SEPTEMBER 28, 2011
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Kerry Aden, Administrative Secretary (AS).

Guests present: Clark Balfour, Roger Rees, Emily Vidal.

President Tom Lewis called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Don McCarthy moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

Cathi VanDamme moved to approve the minutes from the August 24, 2011 regular meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Larry Dixon asked about page 8, line 4, Significant Digits, Inc. **DM Barnes** answered the item is for replacement of the hand-held meter reading devices.

Larry Dixon inquired about page 10, line 4, Northern Safety Co., Inc. **DS Crocker** replied the item is for acid suits to comply with OSHA regulations when working around chlorine and ammonia. Discussion ensued.

Cathi VanDamme asked about page 5, line 24 and page 8, line 28, Cable, Huston, Benedict, et al. **DM Barnes** replied we have several issues being addressed, which will be discussed later.

Steve Okazaki inquired about the Revenue/Expenditure Report page 1, line 31, Other Misc Income \$447,558.24. **DM Barnes** answered it is the return of our 1999 series bonds when Wells Fargo Bank refunded our debt reserve holding. The funds will be moved into the Construction Fund.

DM Barnes went over the new format of the A/P Registers and Revenue/Expenditure Reports for last month and this month.

Don McCarthy moved to approve the bills from 8/18/11 to 9/21/11. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

ADOPT TWO DISTRICT MANAGER GOALS FOR FISCAL YEAR 2011/2012 - ACTION

The Board discussed the two goals not adopted at the August regular Board meeting.

Don McCarthy made a motion to approve goal 11 and come back with number 10. Steve Okazaki seconded the motion. The motion was approved; none opposed.

DISTRICT REZONING - ACTION

DM Barnes asked if the Board had questions or comments on the rezoning.

Cathi VanDamme made a motion to adopt the adjusted subdistrict boundaries. Don McCarthy seconded the motion. The motion was approved; none opposed.

PROJECT UPDATE

DM Barnes reported on the Cleveland Reservoir and Pump Station Project, Bon Al Pump Station, and east side office property driveway. Discussion ensued.

DE Hudson reported on the Stark Street Project. Discussion ensued.

Tom Lewis asked about the control valve installation for Interlachen and what the circumstances of the project was. **DS Crocker** responded we don't supply them with water, but they contract with the District to do work for them.

FOR THE GOOD OF THE ORDER

DM Barnes stated it's going really good. Peaking season ends Friday night at midnight, and we're avoiding peaking fees. Next week we will begin training with **Joey Schlosser**.

Don McCarthy thanked **DM Barnes**, **DS Crocker**, and the field crew with his service leak and stated they did a good job.

Tom Lewis thanked **DM Barnes** and **CPRC Shaw** for participating in his park event.

EXECUTIVE SESSION

Cathi VanDamme made a motion to recess into executive session in accordance with ORS 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Don McCarthy seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 7:32 p.m.

President Lewis reconvened the regular Board meeting at 8:38 p.m.

ACTION ON EXECUTIVE SESSION (IF NECESSARY)

There was no action on executive session items.

NEXT MEETING

President Lewis reminded everyone the next meeting will be on Wednesday, October 26, 2011 at 7:00 p.m.

ADJOURNMENT

Larry Dixon moved to adjourn the meeting. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 8:40 p.m.


Secretary