

**ROCKWOOD WATER P.U.D.  
MINUTES, REGULAR MEETING OF THE BOARD  
SEPTEMBER 24, 2008  
Rockwood Water Boardroom**

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**Board members present:** Herb Brown, Larry Dixon, Don McCarthy, Cathi VanDamme.

**Staff present:** Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Andy Crocker, Assistant District Superintendent (ADS); Jeremy Hudson, District Engineer (DE).

**Guests present:** Clark Balfour, Pat Brown, John Lugton.

**President Herb Brown** called the meeting to order at 7 p.m.

**APPROVAL OF THE AGENDA**

**President Brown** asked if there were any changes or additions to the agenda.

**Don McCarthy** moved to approve the agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF THE CONSENT AGENDA**

**Larry Dixon** moved to approve the consent agenda. **Don McCarthy** seconded the motion. The motioned was approved; none opposed.

**APPROVAL OF MINUTES**

**Cathi VanDamme** moved to approve the minutes from the August 27, 2008 regular meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

**APPROVAL OF THE BILLS**

**Larry Dixon** inquired about page 4, lines 57 and 58, RW21 Rack/Hitch and asked if the items were identical. **DM Barnes** answered they are racks and hitches for the two new F150 pickup trucks, and should say RW21 and RW41. **Larry Dixon** inquired why the prices were different by one cent. **DM Barnes** replied they may have divided the shipping that way.

**Don McCarthy** moved to approve the bills. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no public comments.

**APPOINT SECRETARY POSITION ON THE BOARD OF DIRECTORS**

**DM Barnes** stated the Board needs to elect a Secretary due to Sandra Ramaker's resignation.

**President Brown** asked for nominations.

**Don McCarthy** nominated **Cathi VanDamme** for the position of Secretary. There were no other nominations.

**The Board elected Cathi VanDamme Secretary of the Board of Directors; none opposed.**

**PRESENTATION: GRANT BUTTE DEMOLITION PROJECT - JEREMY HUDSON, DISTRICT ENGINEER**

**DE Hudson** gave a presentation illustrating the progression of the Grant Butte Reservoir Demolition Project.

**Don McCarthy** asked if we reused the concrete from the demolition. **DE Hudson** replied, yes, as long as it was broken into six-inch pieces. **DM Barnes** stated **DE Hudson** and the crew working on the project did a great job.

**PRESENTATION: 148TH STREET PUMP STATION PROJECT - ANDY CROCKER, ASSISTANT DISTRICT SUPERINTENDENT**

**ADS Crocker** gave a presentation illustrating the progression of the 148th Street Pump Station Project.

**DS Baker** stated the project came in under cost. **Cathi VanDamme** stated the nice thing is that both projects left the site areas in top-notch condition.

**MESSAGE FROM BOARD PRESIDENT HERB BROWN**

**President Brown** stated he has been with the District since March 1989, and gave a brief history of the formation of Rockwood Water People's Utility District (PUD). He said he would like to give thanks to the employees we have and have had. He also thanked the Board members, District Manager, Engineer, and Clark Balfour.

**Don McCarthy** presented a plaque to **Herb Brown** for his service to the Board and thanked him for his service through the years.

**EXECUTIVE SESSION**

**President Brown** adjourned this portion of the regular Board meeting at 7:32 p.m. to convene the executive session in accordance with ORS 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

**President Brown** re-convened the regular Board meeting at 8:04 p.m.

**DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEMS**

**President Brown** stated he needed a motion to direct **DM Barnes** to develop a plan for Board member compensation.

**Don McCarthy** moved to have **DM Barnes** develop a plan for Board compensation. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

**PROJECT UPDATE**

**DM Barnes** stated projects are doing very well. We will move on with the building renovations, the 141<sup>st</sup> Street project, and the Stark Street main line replacement project.

**FOR THE GOOD OF THE ORDER**

**DM Barnes** stated we have excellent employees that work really hard to make projects work for us and make every day water service work. He thanked **Herb Brown** for his years of service, insight, history, and knowledge.

**DS Baker** thanked **Herb Brown** for the work he has done; without his help in forming the PUD we would not be here today. He wished **Mr. Brown** and his family well.

**Cathi VanDamme** stated she appreciated being on the Board with **Herb Brown**, and he has done a good job. She also thanked him for his work in forming the PUD.

**Don McCarthy** thanked **Herb Brown** for his years of service.

**AS Aden** wished **Herb Brown** and his family well.

**Larry Dixon** stated it's been a pleasure working with **Herb Brown** and hates to see him go. He thanked him for his many years of service.

**Herb Brown** stated the District is doing very well. He will be moving to Columbia County. He stated he feels the District will continue on in good condition under the current management.

**President Brown** reminded everyone the next meeting will be on Wednesday, October 22, 2008 at 7:00 p.m.

**ADJOURNMENT**

**Larry Dixon** moved to adjourn the meeting. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 8:10 p.m.

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Secretary