

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
SEPTEMBER 27, 2006
Rockwood Water Boardroom

Board members present: Stephen McElroy, Sandra Ramaker, Herb Brown, Larry Dixon, Don McCarthy

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Chris Shaw, Conservation & PR Coordinator (CPRC)

Guests present: Pat Brown

President Stephen McElroy called the meeting to order at 7:03 p.m.

APPROVAL OF THE AGENDA

DM Barnes asked to remove the discussion for the change of date for the November Board meeting from the agenda. The Board set the dates for the November and December Board meetings in January.

Sandra Ramaker moved to approve the agenda. Herb Brown seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Herb Brown moved to approve the consent agenda. Don McCarthy seconded the motion. The motioned was approved; none opposed.

APPROVAL OF THE MINUTES

Don McCarthy moved to approve the minutes from the August 23rd regular meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Herb Brown asked about the purchase of a new water heater and what size it is. **DM Barnes** replied it is 100 gallons. **Herb Brown** commented a 100-gallon water heater was a pretty good sized water heater. **DM Barnes** stated we looked at downsizing it, but the cost of trying to put something smaller in would cost about the same. **DS Baker** stated a smaller water heater would have to be retrofitted.

Larry Dixon referred to page 5, Tow RW28, asking why the truck had to be towed. **DM Barnes** stated the dump truck's engine quit, and we had to have it towed to the shop to put it on the scanner to see what the problem was. The problem turned out to be a fuel system issue.

Larry Dixon asked which vehicle is R38. **DM Barnes** replied it is the new pickup we bought for DS Baker last month. **Larry Dixon** asked about the procedure to retire a vehicle. **DM Barnes** responded we retired a vehicle last week. We advertised it for sale, accepted sealed bids, we received one bid on it, and we sold it. **Larry Dixon** asked if we removed the lights and radio from it. **DM Barnes** replied we took off the lights, the radio, our decals, and plates. The radio will go into the new meter reader vehicle.

Sandra Ramaker referred to page 9, line 37, Repair Locator, and asked how many locaters we have and if we have purchased one recently, noting they are repaired frequently. **DS Baker** replied we have five. **DM Barnes** replied it's been three years since we purchased locaters, and the technology hasn't changed much in that time, so we have them repaired. **DS Baker** stated they get out of adjustment, someone drops one, etc.

Ms. Ramaker asked about the vacuum parts, if that is one we put down in a hole and suck out water. **DM Barnes** replied they are parts for when we had the high-pressure CAT pump rebuilt. They're for the high-pressure wand we use to cut dirt with and then vacuum when we dig a hole. Those were accessory parts we needed to put it back on line. **DS Baker** mentioned we needed to buy a new seal for it, and the hose that goes from the actual vacuum to the suction part was damaged.

Larry Dixon referred to page 5, Thermostat, and indicated the line item seemed expensive. **DM Barnes** replied we replaced three or four thermostats in the building which operate the air conditioning and heating systems. They are \$150 a piece. The cost also includes cleaning the high pressure coils on the outside of the building and on the roof.

Herb Brown referred to page 5, Energy Efficient Windows asking how many windows were purchased. **DM Barnes** replied we replaced all of the windows in the building with the exception of the ceiling windows in the Board meeting room. We received three bids and we took the lowest bid. **DS Baker** mentioned we should see quite a bit of savings on energy cost.

Don McCarthy moved to approve the bills. Herb Brown seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

RESOLUTION RWPUD 06/07-002 TO AMEND POLICY MANUAL

DM Barnes stated this Resolution will amend the policy as discussed and requested by the Board. This will be the final action to make those changes.

Herb Brown moved to approve the Resolution RWPUD 06/07-002. Sandra Ramaker seconded the motion. The motion was approved; none opposed.

PROJECT UPDATE

DM Barnes reported the 30-inch pipeline is in service to Bella Vista reservoir, and we have been pumping directly from here to Bella Vista reservoir and blending water there, rather than in the pipe here. Early this week the last section of 24-inch pipe that's installed from our vault to Gresham's north meter vault on Division Street passed the pressure and sanitation tests and is ready to use. We have not pumped ground water to the City of Gresham yet, and we don't expect to, until we have completed the renovation of the pump station here. The next stage will be to lay the pipe between Division and Powell Boulevard and hook up the south side of our reservoir to the 30-inch pipeline as another inlet. We are limited with the pumps we have here right now, but when we get the new pump station built, we will have the ability to move a lot of water. Right now we are limited to about 2, 200 gallons per minute going directly to Bella Vista. On occasion we need 3,500 to 4,000 gallons of water per minute to meet our peak demands, but when we get done we will have 8,000 gallons a minute firm capacity, which means we will have around 12,000 gallons total capacity.

The other project we are working on is the renovation of the pump station, which will begin on Monday. We nearly have the tank empty. October 2 Ward - Henshaw will begin taking apart and installing new pumps and the new pieces. Expected timeframe to have it back online is no later than the end of November. The last of the big parts, with the exception of the pumps and motors, will arrive on Monday. October 6 we expect the big pumps to be shipped to us. **Herb Brown** asked if we were mixing and or adding ammonia and chlorine. **DM Barnes** replied yes. Chemically we make it look as close to Bull Run water as we can. It's very easy to blend when you do that, and it works very well for us.

DS Baker stated we will be doing half a dozen main extensions in new subdivisions. We just got word of a new development going back in the corporate park that's rather large; 275,000 square feet of building.

We are redoing the landscaping for the next couple of weeks. We will be incorporating drought-resistant plants from an earlier design. **Herb Brown** asked if DS Baker anticipates increasing the work crew. **DS Baker** replied, no. **DM Barnes** stated there will be no change in the crew size until the next budget year.

DM Barnes stated last year was a lack-luster year for water sales, but this year has been much better for us. June, July, August, and September have been substantially better in revenue than last year. We are meeting budget targets.

FOR THE GOOD OF THE ORDER

DM Barnes mentioned the tentative schedule for the employee dinner, which needs to be firmed up by October 6. It will be held January 13 at Edgefield. We have the room reserved from 5 p.m. to 11 p.m. We anticipate the start time to be 6 p.m. We will send out an official notice once we secure the meeting space.

Herb Brown spoke on a motion issue from a previous meeting.

Sandra Ramaker mentioned she has been working with the SDAO Committee for the conference and Herb Brown is going to be working on it as well. She mentioned she was at the AWWA Fall Trustees meeting for the Pacific Northwest section, and she will be involved in a meeting for the AWWA ACE in the next couple of days. She stated she would like to see on the next agenda discussion for the SDAO Annual Conference, the PNWS - AWWA Conference, and the AWWA Annual Conference. The SDAO Conference is the beginning of February, and the housing is going to be a challenge this year. It's in Corvallis and also the night of a home game. As soon as the registration information comes out, we should probably get an immediate action on it. **DM Barnes** agreed and said we will look into the housing issue and the logistics for getting back and forth from the CH2M Hill Center to the LaSells Stewart Center. **DM Barnes** stated we will have that item on the next agenda.

Sandra Ramaker mentioned the AWWA National conference will be in Canada this year, and with as many problems as we have had with booking in the past, it would be good to get a jump on it. The applications will be out in January.

The PNWS conference will be in the Tri-Cities area the first week in May, but that shouldn't be as much of a problem. **DM Barnes** asked **AS Aden** to make a note to add these conferences as an agenda item for the next Board meeting.

President McElroy reminded everyone the next meeting will be on Wednesday, October 25 at 7:00 p.m.

ADJOURNMENT

Herb Brown moved to adjourn the meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:26 p.m.

Secretary