

**ROCKWOOD WATER P.U.D.**  
**MINUTES, REGULAR MEETING OF THE BOARD**  
**AUGUST 25, 2010**  
**Rockwood Water Boardroom**

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**Board members present:** Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

**Staff present:** Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS).

**Guests present:** John Lugton, Roger Rees, Dorothy Davidson.

**President Cathi VanDamme** called the meeting to order at 7 p.m.

**President VanDamme** thanked the guests for coming and taking interest in the meeting.

**APPROVAL OF THE AGENDA**

**President VanDamme** asked if there were any changes or additions to the agenda.

**Steve Okazaki moved to approve the agenda. Larry Dixon seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**Don McCarthy moved to approve the consent agenda. Steve Okazaki seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**Tom Lewis moved to approve the minutes from the July 28, 2010 regular meeting and August 4, 2010 work session. Larry Dixon seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF THE BILLS**

**Larry Dixon** inquired about page 5, line 7, Tri-County Water Resources, Association Dues. **DM Barnes** answered they lobby for water interests. Discussion ensued.

**Larry Dixon** asked about page 6, line 40, Haskin Electric, Inc., Repair Drop Box Lighting. **DM Barnes** stated it is to repair the light in front for the payment drop box and new lights on the sign in front.

**Larry Dixon** inquired about page 8, line 34, Betts, RW 6 Repair. **DM Barnes** replied it is for the suspension and the bushings on the blocking beams for that vehicle. Discussion ensued.

**Cathi VanDamme** asked about page 6, line 23, Glenfair Neighborhood Association, National Night Out Sponsorship and did anyone from the staff attend the event. **DM Barnes** stated we did not attend because enough advanced notice wasn't given to plan for it. Discussion ensued. **Cathi VanDamme** suggested the Board discuss a policy for event contribution in the future.

**Cathi VanDamme** inquired about page 7, line 12 Oregon Division of State Lands, Unclaimed Checks. **DM Barnes** replied those are deposits customers haven't claimed. The funds must be turned over to the State Lands Division. Discussion ensued.

**Steve Okazaki** moved to approve the bills. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**Dorothy Davidson** asked for the Board's help regarding her sewer bill and the City of Portland's Environmental Services policy regarding her winter water usage. Discussion ensued.

**President VanDamme** recessed the meeting for a short break to make copies of the letter from Environmental Services to Dorothy Davidson.

**President VanDamme** reconvened the Board meeting at 7:20p.m.

**DM Barnes** asked **Dorothy Davidson** to call him tomorrow to discuss her situation with her sewer bill.

**SDAO, PNWS-AWWA, AND AWWA ANNUAL CONFERENCES BOARD TRAVEL REQUEST - ACTION**

The Board discussed travel and training for the fiscal year and an appropriate motion.

**Tom Lewis** moved to approve Board travel and training pertaining to the District for the year. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

**DISTRICT MANAGER GOALS FOR FISCAL YEAR 2010/2011 - ACTION**

The following potential goals were discussed for the District Manager:

1. Update the finance model.
2. Continue to support employees to communicate directly to the Board.
3. Look for ways to use excess City of Portland water.
4. Renegotiate the District's well maintenance agreement with the City of Gresham.
5. Terminate water sales agreement with the City of Gresham.
6. Actively look for partnerships that reduce costs.
7. Short-term project management.
8. Explore drive-by meter reading.
9. Explore long-term alternative power opportunities.
10. Explore property opportunities for future growth.

**Steve Okazaki** made a motion to set the listed potential goals for the District Manager for Fiscal Year 2010/2011. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**Cathi VanDamme** stated she would like to see timelines set for the District Manager's goals in the future.

## **GSI WATER SOLUTIONS, INC. REPORT - DISCUSSION**

The Board discussed the GSI Water Solutions, Inc. report.

### **PROJECT UPDATE**

**DM Barnes** gave an update on the Administration Building Remodel, 190th Street, Cascade tank painting, and Cascade Well #5 projects.

**Cathi VanDamme** asked if discussions have taken place with the City of Gresham regarding a well maintenance agreement. **DM Barnes** said they have.

### **FOR THE GOOD OF THE ORDER**

**DM Barnes** discussed an issue the District had with the City of Portland Water Bureau similar to **Dorothy Davidson's**.

**DS Crocker** mentioned putting something in one of our newsletters that if customers get dirty water, to call us. Also, it would be good to identify hard-to-flush areas and install hydrants for flushing.

**Tom Lewis** mentioned supplying water into parks for events. Discussion ensued. **DM Barnes** asked **DS Crocker** to estimate the cost of a meter, dispensary device, backflow device, and installation.

### **NEXT MEETING**

**President VanDamme** reminded everyone the next meeting will be on Wednesday, September 22, 2010 at 7:00 p.m.

### **ADJOURNMENT**

**Don McCarthy** moved to adjourn the meeting. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 8:00 p.m.

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Secretary