

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
AUGUST 26, 2009
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Andy Crocker, Assistant District Superintendent (ADS), Jeremy Hudson, District Engineer (DE).

Guests present: John Lugton, Clark Balfour, Franklin Gearhart.

President Don McCarthy called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President McCarthy asked if there were any changes or additions to the agenda.

DM Barnes requested agenda item number 6, Adding Electric Facilities Acquisition to Future Agenda for Discussion, be postponed to the September regular Board meeting. The agenda item will be re-worded to reflect a member of the public's request from the July 22, 2009 regular Board meeting.

The Board requested copies of the 2004 Feasibility Study Electric Facilities Acquisition.

Cathi VanDamme moved to approve the agenda as amended. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Larry Dixon moved to approve the consent agenda. **Cathi VanDamme** seconded the motion. The motioned was approved; none opposed.

APPROVAL OF MINUTES

Cathi VanDamme moved to approve the minutes from the July 22, 2009 regular Board meeting and August 19, 2009 Board work session. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Larry Dixon inquired about page 11, line 10, Nolan's Tire Service. **DM Barnes** responded the item is for new trailer tires for the Vermeer vacuum.

Tom Lewis asked about page 5, line 15, Cable, Huston, Benedict, et al. **DM Barnes** answered the item is for our legal counsel. Discussion ensued.

Tom Lewis stated he has noticed several items for Well #5 Diesel. **DM Barnes** explained those items are due to the Well #4 pump failure. Discussion ensued.

Tom Lewis inquired about page 6, line 52, NW Oregon Subsection of AWWA, Water for People Donation. **DM Barnes** explained we donate annually to Water for People to help third world countries. Discussion ensued.

Larry Dixon asked about page 8, line 13, Government Ethics Commission. **DM Barnes** deferred to **Clark Balfour**. **Clark Balfour** explained the item is a fee resulting from 2007 legislation, Senate Bill 10, which went into effect July 1 2009. It is an annual fee-for-service concept. Discussion ensued.

Tom Lewis moved to approve the bills. Larry Dixon seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

ADOPT DISTRICT MANAGER GOALS FOR FISCAL YEAR 2009/2010 - ACTION

Tom Lewis moved to adopt the District Manager goals for fiscal year 2009/2010 as discussed at the August 19, 2009 work session. Steve Okazaki seconded the motion. The motion was approved; none opposed.

SDAO, PNWS-AWWA, AND AWWA ANNUAL CONFERENCES BOARD TRAVEL REQUEST - ACTION

Cathi VanDamme moved to approve Board reimbursement for the SDAO, PNWS-AWWA, and AWWA Annual Conferences. Steve Okazaki seconded the motion. The motion was approved; none opposed.

VEHICLE PURCHASE

DM Barnes explained he would like to purchase a Ford Ranger-type small truck to replace the on-call vehicle, move that vehicle to general use, and purchase a van for the meter shop. Discussion ensued regarding vehicle types, the bid process, and van outfitting equipment.

Larry Dixon moved to purchase two vehicles for the District without going through the bid process. Cathi VanDamme seconded the motion. The motion was approved; none opposed.

PROJECT UPDATE

DM Barnes gave an update on the 141st Street, Administration Building Remodel, and Cascade Well #5 projects.

DS Baker gave an update on the Stark Street Main Line Project. Discussion ensued.

FOR THE GOOD OF THE ORDER

DM Barnes stated the District is going good, and water sales have been good.

Tom Lewis asked about our agreement with Energy Trust for in-home conservation audits. **DM Barnes** explained they invoice us each month for any audits they perform in our District. The funds are paid out of the Conservation and Public Relations budget line item.

President McCarthy reminded everyone the next meeting will be on Wednesday, September 23, 2009 at 7:00 p.m.

ADJOURNMENT

Larry Dixon moved to adjourn the meeting. **Cathi VanDamme** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 7:46 p.m.

Secretary