

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
AUGUST 27, 2008
Rockwood Water Boardroom

Board members present: Herb Brown, Larry Dixon, Don McCarthy, Sandra Ramaker, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Andy Crocker, Assistant District Superintendent (ADS); Chris Shaw, Conservation and Public Relations Coordinator (CPRC).

Guests present: Clark Balfour, Roger Rees, Pat Brown, Lorna Stickel.

President Herb Brown called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Brown asked if there were any changes or additions to the agenda.

Sandra Ramaker requested adding Message from Board Secretary Sandra Ramaker as agenda item 13a.

Don McCarthy moved to approve the agenda as amended. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Larry Dixon moved to approve the consent agenda. **Sandra Ramaker** seconded the motion. The motioned was approved; none opposed.

APPROVAL OF MINUTES

Sandra Ramaker moved to approve the minutes from the July 23, 2008 regular meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Larry Dixon inquired about page 6, line 11, Tandem Axle Trailer. **DM Barnes** replied we purchased a new tilt bed trailer to replace a worn out trailer. **Larry Dixon** asked what line item in the budget it came out of. **DM Barnes** replied Shop Equipment Replacement.

Don McCarthy moved to approve the bills. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comment.

SDAO, PNWS-AWWA, AND AWWA ANNUAL CONFERENCES - BOARD TRAVEL REQUEST, DISCUSSION

DM Barnes stated he needed the Board's approval to reimburse Board members for training and travel for the fiscal year.

Herb Brown recommended the Board members, that can, attend the Pacific Northwest Section (PNWS) of the American Water Works Association (AWWA) Annual Conference and the AWWA Annual Conference and Exhibition.

Don McCarthy moved to approve Board travel and training reimbursement for the fiscal year. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

TOTAL MAXIMUM DAILY LOAD - CLARK BALFOUR

Clark Balfour distributed a handout on the Total Maximum Daily Loads (TMDLs) Program and a map of TMDL Development Status for 303(d) Listed Waters. He gave an overview of the TMDL program and how it impacts the District.

Herb Brown asked what the process is if pollution from another state contaminates our water. **Clark Balfour** answered we could investigate if that violates a compact between the states. If not, a state, citizen, interested group, or affected local government can try to make a claim under the Clean Water Act. **Mr. Balfour** explained there are several informative links on the Department of Environmental Quality's web site.

President Brown suspended the regular Board meeting.

CONVENE AS THE LOCAL CONTRACT REVIEW BOARD - BACKHOE PURCHASE

President Brown convened the Board of Directors as the Local Contract Review Board at 7:18 p.m

DM Barnes asked the Local Contract Review Board (LCRB) to exempt the purchase of a backhoe from the bid process and gave an overview of the type of backhoe the District would like to purchase and the Written Findings of Fact.

Herb Brown asked if the new backhoe would require additional training. **DM Barnes** answered the equipment controls have remained the same.

Cathi VanDamme asked if the main reason to purchase a specific backhoe was to handle the topography in the District. **DM Barnes** answered, yes. **Cathi VanDamme** asked if we have tried other kinds of backhoes. **DM Barnes** stated we tried a smaller Caterpillar backhoe, but it didn't perform as well and wasn't heavy enough. **Cathi VanDamme** asked if John Deere was the only manufacturer of the type of backhoe we needed. **DM Barnes** replied, yes.

Don McCarthy asked if we used a trailer to bring our rigs out to job sites or if we rode them out. **DM Barnes** answered, we ride them out.

Cathi VanDamme asked if the Board had been informed prior to the evening's meeting we were looking for a specific size of backhoe. **DM Barnes** stated it was discussed at the last Board meeting.

PUBLIC HEARING - ALTERNATIVE SOURCES OF BACKHOE PURCHASE

President Brown asked if there was anyone who wanted to speak on the backhoe purchase. There were no comments.

ADOPT PROPOSED FINDINGS

Don McCarthy moved to adopt the Proposed Findings exempting the purchase of a backhoe from the competitive bidding process. Sandra Ramaker seconded the motion. The motion was approved; none opposed.

President Brown adjourned the Local Contract Review Board meeting.

RECONVENE REGULAR BOARD MEETING

President Brown reconvened the regular Board meeting at 7:24 p.m.

RESOLUTION 08/09-001 - RESOLUTION AND FINDINGS OF THE BOARD OF DIRECTORS ACTING AS THE LOCAL CONTRACT REVIEW BOARD EXEMPTING THE PURCHASE OF A BACKHOE FROM COMPETITIVE BIDDING

Don McCarthy moved to adopt Resolution 08/09-001 - Resolution and Findings of the Board of Directors Acting as the Local Contract Review Board Exempting the Purchase of a Backhoe from Competitive Bidding. Cathi VanDamme seconded the motion. The motion was approved; none opposed.

MESSAGE FROM BOARD SECRETARY SANDRA RAMAKER

Sandra Ramaker made the following statement and asked it be read into the minutes:

This will be my last meeting as a Director for Rockwood Water People's Utility District. My husband and I have both retired and are moving to Nevada.

The last eight years with the District have been a very special part of my life. I want to thank the patrons for electing me to represent them and do the best job that I could to bring them quality water with the lowest possible rates and look out for their best interest at all times and to always being available when they had questions or thoughts.

When I came on the Board I thought I knew a lot about the District and how it should be run, only to find that being a wife of an employee of the District for several years, and knowing several of the employees, didn't prepare me for what was ahead.

I have been able to gain so much valuable knowledge over the years and had so many wonderful opportunities for networking with others in our industry. I thank you.

I want to thank Herb for his vast knowledge that he bestowed on me.

I want to thank Don for all the help and work he has volunteered on the many committees with me and the ones he will continue on in the future.

I want to thank Larry for always staying true to what he believes.

I want to thank Kerry for the endless hours of help with the Public officials Committee.

I want to thank all the employees for the great job they do everyday.

Then comes Harvey. I want to thank Harvey, for without him and his guidance through many events both good and difficult over the years, I know not what I would have done. He never let me walk in a room unprepared or let me cross the line on matters that I should not be involved in. He was open and honest with me and always willing to answer my questions and hear what I had to say. I also thank Harvey for the great job he does as the District Manager.

This District would not be what it is or have the reputation it is known for if not for all the hard work everyone does. It takes a lot of team work, and I believe Rockwood Water People's Utility District has the best team around.

I will truly miss being a part of this District and this Board.

I will resign my position on the Rockwood Water People's Utility District Board on Friday, August 29, 2008. I wish everyone my best for the future.

As you all know I am the Board Secretary, and you might want to discuss what you want to do with my duties for the rest of this term.

Herb Brown stated the Board will probably appoint a Secretary at the next Board meeting. **President Brown** stated **Sandra** has been a good Board member and presented her with a plaque.

The Board took a short break to see if Lorna Stickel had arrived for her presentation.

PROJECT UPDATE

DM Barnes reported the 141st Street Reservoir and Pump Station project is at 60% of the plans. In the next week or so we will have the first cut to see what the pricing will look like. We are looking at toning down the work on the retrofit a little bit. We will do some retrofit work, but not the whole thing we thought we would after looking at the price of all of the work. We don't think it is a good investment for us right now.

DM Barnes stated we have started the design for the Stark Street main line replacement project from 190th to 212th. **Herb Brown** asked if a larger line would be put in. **DM Barnes** stated it is going from 12" to 24". **Herb Brown** asked if it will be ductile iron. **DM Barnes** replied, yes.

DM Barnes stated the Grant Butte project tank is essentially gone. Today they are back filling the hole. In the next couple of weeks the project should be completed. The project came in less than expected in cost.

ADS Crocker stated we have been waiting on the pump for the 148th Street project. The station is ready to go, and the pump arrived today. We will install it tomorrow and try to get it on line in a week or so.

Larry Dixon asked how the City of Gresham's well project was going. **DM Barnes** answered the engineers are hired for designing. We will probably be out to bid for the drilling part in

about the first or second week of September. By the end of September we should have the driller and by mid-October we should be drilling. We should be ready for the pump test early in January. Murray, Smith & Associates, Inc. will design the pump control building. We are working on the land use part of it.

FOR THE GOOD OF THE ORDER

DM Barnes stated **Sandra Ramaker** has been a very active Board member and been involved and tried to understand the business. Thank you for participating and being a good, active, and educated member of the Board. It's very important to the District.

Don McCarthy thanked **Sandy** for being a mentor and everything she's done to help him.

Larry Dixon stated he will miss **Sandy** on the Board. She brought a lot of patience and intellect to the Board.

Herb Brown stated **Sandy** has been a good Board member and previous President of the Board. He stated she has done a very good job and will be missed by the Board, and many people in the District and wished her well.

Sandra Ramaker stated we have had a couple of PNWS/AWWA Public Official Committee meetings, and it is progressing. **George Payne** has stepped in, and they have had a lot of help from Oak Lodge. The convention looks like it will be a great one and will be held in early May. The Special Districts Association of Oregon conference in February will be a wonderful one again and will be very informative for Board members. Craig Nichols will have reached the 30-year milestone in his employment with the District in September.

President Brown reminded everyone the next meeting will be on Wednesday, September 24, 2008 at 7:00 p.m.

ADJOURNMENT

Don McCarthy moved to adjourn the meeting. **Sandra Ramaker** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 7:45 p.m.

The Board reconvened at 7:50 p.m.

CONSERVATION AND WATER MANAGEMENT – LORNA STICKEL

DM Barnes stated he wanted the Board members to receive a presentation to explain why the District is involved in water conservation and water management.

DM Barnes introduced **Lorna Stickel**, City of Portland Water Bureau. **Ms. Stickel** gave a presentation on Conservation and Curtailment Planning for the Wholesale Contract for the Water Managers Advisory Board.

Lorna Stickel closed her presentation by explaining one of the things that is elevating water conservation issues at the state level is, the Water Resources Department is in the first phase of

doing a statewide water management plan. She expects to see an increased emphasis on water conservation in the next session of the legislature.

Herb Brown asked if Metro was involved. **Lorna Stickel** stated not in the way of mandating how you supply or what kind of conservation you are doing. They are in the process of completing an infrastructure analysis and report.

There being no further questions, the Board adjourned at 8:22 p.m.

Secretary