

**ROCKWOOD WATER P.U.D.**  
**MINUTES, REGULAR MEETING OF THE BOARD**  
**AUGUST 22, 2007**

**Rockwood Water Boardroom**

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**Board members present:** Sandra Ramaker, Stephen McElroy, Herb Brown, Larry Dixon, Don McCarthy

**Staff present:** Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS)

**Guests present:** Pat Brown, Brenda Daggett, Dan Leuska, Mrs. Aurel Florean, Andy Crocker

**President Sandra Ramaker** called the meeting to order at 7:05 p.m.

**APPROVAL OF THE AGENDA**

**President Ramaker** asked if there were any changes or additions to the agenda.

**Herb Brown moved to approve the agenda. Stephen McElroy seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**DS Baker** reported the District is doing a main replacement on Hoyt and Multnomah to be completed Friday. The next main replacement project will start in October or November. Crossings will be going into the Sandy Business Park before next week when paving will begin. Rockwood Corporate Center will require nine services and a tap for fire lines. The Rite Aid at 181st and Glisan will require a revamp of fire lines and service. The new Meter Reader, Brian Hunt, started Thursday, August 16.

**Herb Brown moved to approve the consent agenda. Stephen McElroy seconded the motion. The motioned was approved; none opposed.**

**APPROVAL OF MINUTES**

**Don McCarthy moved to approve the minutes from the July 25, 2007 regular Board meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.**

**APPROVAL OF THE BILLS**

**Herb Brown** asked if the Directors' expenses were on budget. **DM Barnes** replied yes, and last year they were under budget.

**Larry Dixon** inquired about page 11, line 2, Lid for Gas Tank. **DS Baker** answered vandals broke the lid, and it was replaced.

**Herb Brown** inquired about page 11, line 12, United Pipe and Supply. **DS Baker** stated the charge is for restocking inventory after the end of the fiscal year.

**Stephen McElroy moved to approve the bills. Don McCarthy seconded the motion. The motion was approved; none opposed.**

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was no public comment on non-agenda items.

## **REQUEST FOR RATE ADJUSTMENT - AUREL FLOREAN**

**DM Barnes** stated we tested the Florean's water meter, and it did not fail. It tested at 100%. Discussion ensued. **DM Barnes** suggested taking \$510.00 off of the Florean's water bill under the District's Leak Adjustment Policy. This would bring the bill to \$211.70.

**Herb Brown** moved to approve a leak adjustment to the Florean's water bill to \$211.70 and give them time to pay it. **Stephen McElroy** seconded the motion. **The motion was approved; none opposed.**

## **POLICY MANUAL UPDATE - DISCUSSION**

**DM Barnes** gave an overview of the proposed language changes to the Medical Marijuana, Substance Abuse, and Appointments/Recruitment policies. Discussion ensued.

**The Board of Directors recommended resolutions be brought to the next meeting to amend the proposed language changes to the Medical Marijuana, Substance Abuse, and Appointments/Recruitment policies.**

## **OREGON WATER/WASTEWATER AGENCY RESPONSE NETWORK - MUTUAL AID AND ASSISTANCE AGREEMENT**

**DM Barnes** gave an overview of the Oregon Water/Wastewater Agency Response Network - Mutual Aid and Assistance Agreement (OR WARN). He recommended to the Board the District join. There is no cost to join.

**Herb Brown** moved the District join OR WARN. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

## **ANNEXATION - 185th STREET AND SANDY - DISCUSSION**

**DM Barnes** explained there are four pieces of property in the area of 185th Street and Sandy Blvd., which the District would like to annex into Rockwood and service water. The City of Gresham does not have water service in that area available; however the District does. We have assurances from the City of Gresham they will not oppose the annexation. Discussion ensued.

**The Board of Directors recommended DM Barnes proceed with the annexation process for the properties at 185th Street and Sandy Blvd.**

## **PROJECT UPDATE**

**DM Barnes** stated the demolition of the District's old reservoir at Grant Butte will not be done by October. The design and re-sloping work is taking longer than we hoped, and we don't want to do the re-sloping work during the wet weather months. We will finish the design, obtain the permits, and take it down next summer.

**DM Barnes** stated we have begun design work on the building addition. We will generally spruce up the building and add the Operations Center.

### **FOR THE GOOD OF THE ORDER**

**DM Barnes** stated the Growth Impact Fee negotiations with the City of Portland have concluded. Commissioner Randy Leonard approved the return of the money, which is \$500,000 for the District. **DM Barnes** stated Commissioner Leonard was very reasonable and fair minded about the issue. It was a pleasure to work with him.

**Stephen McElroy** asked if we had our eye on a new replacement truck. **DM Barnes** replied, yes. We found an F150 pickup with a \$6,000 discount off MSRP.

**Herb Brown** stated the District is moving along well financially and physically. He believes the annexation is in order to continue the effort to deliver water to the people as they need it.

**Sandra Ramaker** stated it was delightful to work with Commissioner Randy Leonard. She stated in a couple of weeks Cindy Schmunk will be celebrating 15 years of service with the District. She thanked AS Aden for her work with the American Water Works Association/Pacific Northwest Section (PNWS) Public Officials Committee. The PNWS Public Officials Committee is the only Public Officials Committee with a web page, and they will have an article published in the November 15 issue of *Water Matters*. **DM Barnes** will represent the Public Officials Committee at the PNWS Fall Trustees meeting in September. **Ms. Ramaker** also mentioned the Special Districts Association of Oregon is starting their program for next year.

**President Ramaker** reminded everyone the next meeting will be on Wednesday, September 26, 2007 at 7:00 p.m.

### **ADJOURNMENT**

**Herb Brown** moved to adjourn the meeting. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 7:43 p.m.

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Secretary