

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
JULY 27, 2011
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS).

Guests present: Clark Balfour, John Lugton, Roger Rees.

President Tom Lewis called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Don McCarthy moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

Larry Dixon asked what F/PERF on page 3, line 46 of June's bills meant. **DM Barnes** replied it stands for "For Performances."

Larry Dixon moved to approve the minutes from the June 22, 2011 regular meeting. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Cathi VanDamme inquired about page 6, line 19, Alder Elementary Transp Grant and what the criteria for receiving a grant is. **DM Barnes** replied we provide small grants to schools in the District to attend field trips. Discussion ensued. **Cathi VanDamme** requested the grant approval process be put on a future agenda for discussion.

Larry Dixon asked about page 4, line 9, Ship Water Samples. **DM Barnes** answered the item is to have water samples shipped to Medford, Oregon. **DS Crocker** added we are required to have tests for chemical detects in groundwater samples that have to be analyzed at three different labs; Medford, Oregon; Nevada; and Roseburg, Oregon. Discussion ensued.

Steve Okazaki moved to approve the bills. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

SCHEDULE WORK SESSION TO DISCUSS DISTRICT MANAGER GOALS FOR FISCAL YEAR 2011/2012

The Board discussed a work session date.

Cathy VanDamme moved to schedule August 3, 2011 as the date for a work session to discuss District Manager goals for fiscal year 2011/2012. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

CONVENE AS THE LOCAL CONTRACT REVIEW BOARD - CM/GC PROJECT

Cathi VanDamme made a motion to recess the regular Board meeting and convene the Local Contract Review Board. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

The Local Contract Review Board convened at 7:18 p.m. to discuss the Cleveland Reservoir and Pump Station Construction Management/General Contractor (CM/GC) Project. **DM Barnes** gave an overview of the project plans. Discussion took place.

Clark Balfour explained the difference between a design-bid-build approach and the CM/GC process.

Cathi VanDamme stated she would like to see why we chose what contractor. **DM Barnes** responded he will time the bid openings just prior to the Board meetings and send out the Notice of Intent to Award after the Board meetings, so the Board can see who bids and what the selection criteria is.

PUBLIC HEARING - ALTERNATIVE SOURCES OF PROJECT DELIVERY

There were no public comments.

RESOLUTION RWPUD 11/12-001 - RESOLUTION AND FINDINGS OF THE BOARD OF DIRECTORS ACTING AS THE LOCAL CONTRACT REVIEW BOARD EXEMPTING THE CLEVELAND RESERVOIR AND PUMP STATION PROJECT 2011 FROM COMPETITIVE BIDDING

Cathi VanDamme made a motion to adopt Resolution RWPUD 11/12-001 - Resolution and Findings of the Board of Directors Acting as the Local Contract Review Board Exempting the Cleveland Reservoir and Pump Station Project 2011 from Competitive Bidding. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

RECONVENE REGULAR BOARD MEETING

President Tom Lewis reconvened the regular Board meeting at 8:12 p.m.

SUPPLEMENTAL RESOLUTION RWPUD 11/12-002 - A SUPPLEMENTAL RESOLUTION OF THE ROCKWOOD WATER PEOPLE'S UTILITY DISTRICT SUPPLEMENTING RESOLUTION NO. RWPUD 10/11-005 TO CLARIFY CERTAIN AUTHORIZATIONS IN RESPECT OF THE EXECUTION AND DELIVERY OF A FINANCING AGREEMENT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$6,750,000; AND RELATED MATTERS

DM Barnes explained the details of the resolution. Discussion ensued. The Board requested to be sent an email regarding the pricing results on the day the pricing is set.

Don McCarthy made a motion to adopt Supplemental Resolution RWPUD 11/12-002 - A Supplemental Resolution of the Rockwood Water People's Utility District Supplemental Resolution No. RWPUD 10/11-005 To Clarify Certain Authorizations in Respect of the Execution and Delivery of a Financing Agreement in an Aggregate Principal Amount not to Exceed \$6,750,000; and Related Matters. Cathi VanDamme seconded the motion. The motion was approved; none opposed.

PROJECT UPDATE

DM Barnes gave an update on the Cleveland Reservoir and Pump Station project, telemetry updates at Bella Vista reservoir, and the Stark Street project to 235th.

DS Crocker gave an update on the master plan update.

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DM Barnes stated everything is pretty good.

Cathi VanDamme thanked **DM Barnes** and **DS Crocker** for their efforts put into projects and work they do every day.

EXECUTIVE SESSION

Steve Okazaki made a motion to recess and convene into executive session in accordance with ORS 192.660 (2) (a) to consider the employment of a public officer, employee, staff member or individual agent and (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Don McCarthy seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 8:40 p.m.

Cathi VanDamme moved to close the executive session and reconvene the regular Board meeting. Don McCarthy seconded the motion. The motion was approved; none opposed.

President Lewis reconvened the regular Board meeting at 9:52 p.m.

ACTION ON EXECUTIVE SESSION (IF NECESSARY)

There was no action on executive session items.

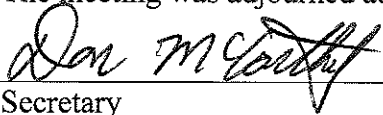
NEXT MEETING

President Lewis reminded everyone the next meetings will be a work session on Wednesday, August 3, 2011 at 7:00 p.m. and the regular Board meeting on Wednesday, August 24, 2011 at 7:00 p.m.

ADJOURNMENT

Don McCarthy moved to adjourn the meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 9:53 p.m.


Secretary