

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
JULY 28, 2010
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS).

Guests present: John Lugton, Roger Rees.

President Cathi VanDamme called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President VanDamme asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Larry Dixon moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

Tom Lewis moved to approve the minutes from the June 16, 2010 regular meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Tom Lewis referred to the Revenue Expenditure Report, page 3, line 11, Water Operating Supply, inquiring why it was at 136%. **DM Barnes** answered it is for June, and some of it will be taken out of expense and put into capital.

Don McCarthy inquired about the Rolling A/P Register, page 7, line 17, Assumed Bus Name Renewal, Secretary of State. **DM Barnes** replied it is for our business name for the state.

The Board discussed the toilet rebate program. **Steve Okazaki** noted an error on page 13, line 9, 1 Toilet Rebate, \$200.00, should say 2 Toilet Rebates.

Cathi VanDamme asked about the Rolling A/P Register, page 11, line 10, NS 196 Locating, Locates Down Under. **DS Crocker** answered it is for a private property, utility locating company already approved to do work on the Boeing property.

Don McCarthy moved to approve the bills. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

SCHEDULE WORK SESSION TO DISCUSS DISTRICT MANAGER GOALS FOR FISCAL YEAR 2010/2011

The Board discussed possible dates for a work session to discuss District Manager goals for fiscal year 2010/2011. The Board set August 4, 2010, 7:00 p.m. as the work session date.

Tom Lewis requested **DM Barnes** provide suggestions for goals to the Board at the work session.

UMPQUA BANK TREASURY MANAGEMENT SERVICES AGREEMENT - ACTION

DM Barnes explained Umpqua Bank is requesting the Treasurer sign a form containing verbiage the Board has approved the Treasurer signing the document. Discussion ensued.

Tom Lewis moved to approve the Treasurer signing the Umpqua Bank Treasury Management Services Agreement. **Steve Okazaki** seconded the motion; none opposed.

ACCESS DESIGN TO EAST PROPERTY - DISCUSSION

The Board discussed the design for the east property.

Don McCarthy moved to approve the access design to the east property. **Tom Lewis** seconded the motion; none opposed.

PROJECT UPDATE

DM Barnes referred to the Groundwater Solutions, Inc. Groundwater Supply Development Potential of the Local Sand and Gravel Aquifer and Literature Review of Seismic Vulnerability of Water Supply Well report. Discussion ensued. The Board asked the item be placed on the August regular Board meeting agenda for discussion.

DM Barnes gave an update on the Administration Building Remodel, Well #5, and 190th Avenue projects.

DS Crocker gave an update of the neighborhood project, leaks, parking lot, and Stark Street and 188th realignment projects.

FOR THE GOOD OF THE ORDER

DM Barnes stated the District is in pretty good order. Water use has picked up.

Cathi VanDamme thanked the Board for supporting her attendance at the American Water Works Association Annual Conference and Exhibition. It was a good conference.

Cathi VanDamme asked about the valve box that was recently repaired, and it looks like it's having the same issue again. **DS Crocker** stated he is having the crew raise it up and hot fix it.

EXECUTIVE SESSION

President VanDamme suspended the regular meeting to go into executive session at 7:44 p.m.

President VanDamme reconvened the regular Board meeting at 8:07 p.m.

President VanDamme reminded everyone the next regular Board meeting will be on Wednesday, August 25, 2010 at 7:00 p.m.

ADJOURNMENT

Larry Dixon moved to adjourn the meeting. Don McCarthy seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:12 p.m.

Secretary