

**ROCKWOOD WATER P.U.D.**  
**MINUTES, REGULAR MEETING OF THE BOARD**  
**JULY 22, 2009**  
**Rockwood Water Boardroom**

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**Board members present:** Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

**Staff present:** Harvey Barnes, District Manager (DM); Kerry Aden, Administrative Secretary (AS)

**Guests present:** Clark Balfour; Scott Forrester; Roger Rees.

**President Don McCarthy** called the meeting to order at 7 p.m.

**APPROVAL OF THE AGENDA**

**President McCarthy** asked if there were any changes or additions to the agenda.

**President McCarthy** suggested moving the Executive Session after For the Good of the Order.

**Cathi VanDamme** moved to approve the agenda as suggested. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**Larry Dixon** moved to approve the consent agenda. **Cathi VanDamme** seconded the motion. **The motioned was approved; none opposed.**

**APPROVAL OF MINUTES**

**Steve Okazaki** moved to approve the minutes from the June 24, 2009 regular meeting. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE BILLS**

**Larry Dixon** inquired about page 11, line 11, 1 Yr EZ Reader Lic Fee. **DM Barnes** replied it is for our maintenance agreement for meter readers.

**Larry Dixon** asked about page 12, line 5; Winch Power Unit-RW32. **DM Barnes** stated it is for a new wench for a crane on a service truck.

**Tom Lewis** inquired about page 10, line 54, Office of Cable Communication. **DM Barnes** responded it is our privilege tax to the City of Portland to operate and serve water within their boundaries.

**Tom Lewis** asked about page 6, line 46, CH2M Hill Water Supp Evaluation. **DM Barnes** answered it is the cost for the Water Evaluation Study. Discussion ensued.

**Cathi VanDamme** moved to approve the bills. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

**Scott Forrester** requested the Board put on their next meeting agenda to discuss updating the 2004 Feasibility Study Electric Facilities Acquisition prepared by D Hittle & Associates, Inc., and invite public comment. **Mr. Forrester** also requested the feasibility study be placed back on the District's website. Discussion ensued.

### **SCHEDULE WORK SESSION TO DISCUSS DISTRICT MANAGER GOALS FOR FISCAL YEAR 2009/2010**

The Board discussed holding a work session on Wednesday, August 19, 2009 at 7:00 p.m.

**Cathi VanDamme** moved to hold a work session on Wednesday, August 19, 2009 at 7:00 p.m. to discuss goals for the District Manager. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

### **PROJECT UPDATE**

**DM Barnes** provided an update on the Cascade Well #5, Stark Street, and 141st Street projects, as well as the Well #4 pump failure.

### **FOR THE GOOD OF THE ORDER**

**DM Barnes** stated things are going pretty good. He explained the operational details regarding the Well #4 pump failure.

**Steve Okazaki** inquired about the laptops for Board members. **DM Barnes** stated he will hand them out this evening.

**Cathi VanDamme** mentioned she was impressed with the Stark Street project. They did a really good job out there. Discussion ensued.

**Tom Lewis** inquired about the Administration Building Remodel Project. Discussion ensued.

**Tom Lewis** inquired about the toilet rebate pilot program and where is it headed and what we learned. Discussion ensued.

**President McCarthy** reminded everyone the next meeting will be a work session to be held on Wednesday, August 19, 2009, and the next regular Board meeting will be held on Wednesday, August 26, 2009 at 7:00 p.m.

### **EXECUTIVE SESSION**

**Cathi VanDamme** made a motion to recess into executive session. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

The Board recessed at 7:44 p.m.

**President Don McCarthy** reconvened the regular Board meeting at 8:44 p.m.

### **ADJOURNMENT**

**Cathi VanDamme** moved to adjourn the meeting. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:45 p.m.

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Secretary