

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
JULY 23, 2008
Rockwood Water Board Room

Board members present: Herb Brown, Larry Dixon, Sandra Ramaker.

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Andy Crocker, Assistant District Superintendent (ADS).

Guests present: Pat Brown, Jay Breen, Maris Strautmanis, Roger Rees.

President Herb Brown called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Brown asked if there were any changes or additions to the agenda.

Sandra Ramaker moved to approve the agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Larry Dixon moved to approve the consent agenda. **Sandra Ramaker** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

Sandra Ramaker moved to approve the minutes from the June 25, 2008 regular meeting. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Herb Brown inquired about page 2, item 28, Payroll. **DM Barnes** replied the expense is for sick leave pay out in transitioning to the paid time off program.

Larry Dixon asked about page 9, line 28, Wire Feed Welder. **DM Barnes** answered the District purchased a new welder for the shop because the other welder was too small for the work we do. Discussion ensued about welders and the work we use them for.

Sandra Ramaker inquired about page 7, line 30, SD 294. **DS Baker** replied the line item is a subdivision fire hydrant installation and services at 181st and Halsey, and should be listed as a refund.

Sandra Ramaker asked about page 10, lines 30 and 33, June 08 Bills. **DM Barnes** answered the line items are for Chaves consulting for regular billing and late billing notices charges. **DM Barnes** asked **AS Aden** to make a note for him to look into why those charges were listed the way they were.

Larry Dixon moved to approve the bills. **Sandra Ramaker** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

OREGON HEAT - DISPOSAL OF PETROLEUM PRODUCTS - DISCUSSION

DM Barnes reported we had been using a recycler to dispose of our petroleum products at no charge; however, the company the Oregon Heat program uses is also no charge, so we have already switched to that company to recycle our petroleum products.

Roger Rees, Executive Director of Oregon Heat, complimented the Board of Directors for taking steps to partnership with Oregon Heat to help low-income, Multnomah County residents meet their energy needs. He stated it's indicative for the public that they see this is a very conscientious Board and very concerned about its citizens.

Herb Brown indicated he hoped the public is aware of the project for the sake of the District.

Sandra Ramaker stated it is good to know we are doing something good for the people.

EQUIPMENT PURCHASE - DISCUSSION

DM Barnes stated the District would like to purchase a John Deere backhoe model 710. He is asking the Board to meet as the Local Contract Review Board at the August meeting to exclude the backhoe purchase from the bidding process, so the Board can take action at the next Board meeting.

DM Barnes also stated he may also ask to have the pumps at the 141st Street Pump Station and the Well #5 excluded from a bid purchase because it could be a year to get a pump and motor, so as soon as we know what we want, he will want to ask the Board in the future to exempt the pump and motor purchase from the bidding process.

Herb Brown asked about the pickups the District recently purchased. **DM Barnes** stated the savings were \$4,200 each off the sticker price, and the trucks are in service now.

PROJECT UPDATE

DM Barnes reported we are about to advertise for a contractor for the building project. We have moved through the planning and plan review process with the City of Gresham.

He stated we are looking at some design options for the tank for the 141st Street Reservoir and Pump Station. By Monday we need to make a decision for the design option for the retrofit on the tank. We are at about 30% complete on the design stage.

DM Barnes stated we received seven bids for the Grant Butte demolition project. The District will be spending less than we originally thought for the project, and it is slated to start this winter.

He stated the District is in the process of selecting a design engineer for the Well #5 project and should have engineers on board by the middle of next week. In the next week or so we will bid out the well drilling and should have bids on that the third week of August.

DM Barnes stated the 148th project is close to being done. **DS Baker** stated the pump and motor will ship August 8th.

DS Baker reported the City of Gresham is doing a development to 197th next summer, so we will be replacing steel pipe and doing a bore through the light rail tracks. The project will go to 223rd Street. We will also be doing 235th Street from Division to Stark. We have a steel line in there to replace also, which is part of the master plan.

Herb Brown asked if we have lead testing kits for home water testing. **DM Barnes** replied the lead hotline at the City of Portland Water Bureau provides lead testing kits.

Larry Dixon asked what the dimensions of the building expansion will be. **DM Barnes** replied as wide as the back wall in the Board room, about 11 feet deep and about 66 feet long. It won't extend beyond the outside wall.

Sandra Ramaker asked if we were working on the shop. **DM Barnes** said, yes, as soon as we get the contractor on board for the building project.

FOR THE GOOD OF THE ORDER

DM Barnes stated we have hired two new employees. One started the 16th of July. We have two retirees leaving at the end of the month and have promoted a couple of employees.

DM Barnes stated questions have been raised about how we report radon and whether or not we need to report the potential for radon in our groundwater we produce. After discussion, the Health Division suggested we should report radon. We have significantly reduced the amount of radon since initial tests some years ago, and it is down to 30 picocuries per liter; a reduction of 90% and significantly below the proposed 300 picocuries the Environmental Protection Agency recommends. We will send some information to the Drinking Water Division, and a piece on the radon in the water we produce will appear in next year's Consumer Confidence Report.

Sandra Ramaker stated she came across an Information About Your Water Service brochure put out by Rockwood Water. She complimented the people who put the information together and stated it has great information.

Sandra Ramaker reported that the Metro Policy Advisory Committee is requiring all businesses to recycle, and Rockwood is ahead of the program.

Sandra Ramaker attended the American Water Works Association (AWWA) Pacific Northwest Section Northwest Oregon Subsection meeting in July. They toured the Willamette River water treatment plant. She encourages people to take a tour of the plant. The water purification is higher than what is required and what is coming from Bull Run.

Sandra Ramaker stated there will be an AWWA infrastructure security class the end of September in Seattle. **DM Barnes** stated that would be interesting training for **ADS Crocker**.

Sandra Ramaker mentioned the law seminar for Oregon, Washington, and Idaho water systems. **DM Barnes** stated he will talk to our attorney to see if he is going. **DM Barnes** stated

once we get our water rights extended, he will ask Bob Long to share with the Board an overview of the water right extension process.

Herb Brown stated we are losing several employees this year who have put in 30 years with the District, and we will miss them. The District will have a gathering for Doug Ramaker's retirement on July 29. **Herb Brown** stated he feels things are going very well.

President Brown reminded everyone the next meeting will be on Wednesday, August 27, 2008 at 7:00 p.m.

ADJOURNMENT

Sandra Ramaker moved to adjourn the meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:37 p.m.

Secretary