

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
JUNE 22, 2011
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Jeremy Hudson, District Engineer (DE); Kerry Aden, Administrative Secretary (AS).

Guests present: Clark Balfour, Stephanie Brandon, John Lugton, Roger Rees.

President Tom Lewis called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Don McCarthy moved to approve the consent agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

Steve Okazaki moved to approve the minutes from the May 25, 2011 regular meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Larry Dixon asked about page 3, line 46, 2 Hand Carts - F/PERF and what F/PERF means. **DM Barnes** answered the item is for two hand trucks to carry items for programs we do, but didn't know what the F/PERF means and will check into it.

Cathi VanDamme inquired about page 5, line 10, Pacific Agenda, Inc. **DM Barnes** replied the item is pass-through charges for the Children's Clean Water Festival professional organizer.

Cathi VanDamme asked if the "no dogs allowed signs" had been posted. **DM Barnes** responded they are almost ready to put out. Discussion ensued.

Cathi VanDamme moved to approve the bills. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

BUDGET COMMITTEE MEETING

Cathi VanDamme moved to recess the Board meeting to convene the Budget Committee meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

President Tom Lewis suspended the regular Board meeting and deferred to Budget Committee Chair, **Steve Okazaki**.

Chair Steve Okazaki called the Budget Committee meeting to order at 7:09 p.m.

DM Barnes referred to the slightly-revised budget and explained the revisions. The inter-fund transfers is now \$3,282,020 to reflect the bond sale, and the 5-40 section Water System includes an additional \$3,000,000. **DM Barnes** stated he did not intend on adding a second Lead Person to the staff, so that is now \$0 as well as the vacant Utility Worker I position which is also taken out. Section 601 was added as the Construction Fund for the Cleveland Reservoir project.

Cathi VanDamme asked why the Assistant Superintendent position is still budgeted. **DM Barnes** answered it is a mistake, so the budget should be approved as amended with that change.

Larry Dixon inquired about the unemployment insurance line item increase. **DM Barnes** replied unemployment tax has gone up substantially. Discussion ensued.

Cathi VanDamme made a motion to approve the budget as amended and recommend it to the Board as amended. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

Chair Okazaki called for a motion to approve the May 11, 2011 Budget Committee minutes. **Tom Lewis** made a motion to approve the May 11, 2011 Budget Committee meeting minutes. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

Don McCarthy thanked **Stephanie Brandon** for participating on the Budget Committee.

Don McCarthy made a motion to adjourn the Budget Committee meeting. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

President Tom Lewis reconvened the regular Board meeting at 7:18 p.m.

President Lewis asked for public comments on the budget. There were no public comments on the budget.

RESOLUTION 10/11-006 - ADOPT AND APPROPRIATE 2011/2012 BUDGET - ACTION

Don McCarthy made a motion to adopt Resolution 10/11-006 - Adopt and Appropriate 2011/2012 Budget as amended. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

RESOLUTION 10/11-007 - ESTABLISH RATES FOR THE PURCHASE OF WATER - ACTION

DM Barnes explained this resolution reflects a weighted average 5% rate increase. Discussion ensued.

Steve Okazaki made a motion to adopt Resolution 10/11-007 - Establish Rates for the Purchase of Water. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

BOND ISSUE - UPDATE AND DISCUSSION

DM Barnes provided the Board with an update on the status of the bond issue. He stated the process is moving along well, and we are on schedule to sell bonds in early August.

PROJECT UPDATE

DM Barnes gave an update on the Cleveland Reservoir and Pump Station Project, reconfiguration of the Cleveland Reservoir service area, and the 24" pipe replacement project from 214th Avenue to 223rd Avenue. Discussion ensued.

FOR THE GOOD OF THE ORDER

DM Barnes reported the District will get a dividend check from Workers Compensation for \$11,762 next month, and he is looking forward to starting the Cleveland Reservoir and Pump Station Project.

Larry Dixon asked about the storm water charges we have been paying to the City of Gresham for the property next door and at 190th Avenue and Division Street where our old reservoir was. **DM Barnes** stated the City of Gresham has been charging us for the old reservoir site and the property next door, but they will credit us back to the permit dates for those properties.

DS Crocker reported a few of the field crew are attending Short School this week and he appreciates the opportunity to attend. He also mentioned **Pete Borglund** passed his Water Distribution 1 certification on the first try. Discussion ensued.

Don McCarthy thanked the Board for the opportunity to go to the American Water Works Association Annual Conference in Washington, DC. It was very educational and they got to visit with Senator Merkley.

Cathi VanDamme stated she is glad we are continuing with the educational opportunities in that we are bettering the staff and ourselves by doing so.

Tom Lewis asked if **DM Barnes** could give additional insight into the different water testing requirements and what affect that will have on us. Discussion ensued.

Tom Lewis asked about the state and federal requirements to cover open reservoirs and what the City of Portland's plans were. Discussion ensued.

EXECUTIVE SESSION

Cathi VanDamme made a motion to recess and convene into executive session in accordance with ORS 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 7:45 p.m.

President Lewis reconvened the regular Board meeting at 8:11 p.m.

ACTION ON EXECUTIVE SESSION (IF NECESSARY)

Cathi VanDamme moved to join PGE and NW Natural to challenge the privilege tax increase passed by ordinance by the City of Gresham. Don McCarthy seconded the motion. The motion was approved; none opposed.

NEXT MEETING

President Lewis reminded everyone the next meeting will be on Wednesday, July 27, 2011 at 7:00 p.m.

ADJOURNMENT

Don McCarthy moved to adjourn the meeting. Steve Okazaki seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:14 p.m.


Secretary