

**ROCKWOOD WATER P.U.D.
MINUTES, BOARD WORK SESSION
JUNE 18, 2008**

Rockwood Water Boardroom

Board members present: Herb Brown, Larry Dixon, Don McCarthy, Sandra Ramaker, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Kerry Aden, Administrative Secretary (AS).

Guests present: None.

President Herb Brown called the work session to order at 7:02 p.m.

APPROVAL OF THE AGENDA

President Brown asked if there were any changes or additions to the agenda.

Larry Dixon moved to approve the agenda. **Donald McCarthy** seconded the motion. **The motion was approved; none opposed.**

DISCUSS DISTRICT MANAGER GOALS FOR FISCAL YEAR 2008/2009

The Board discussed the following goal suggestions for the District Manager:

1. Update the Board on water rights, water storage, and future projections for adequate water supply.
2. Identify the key District functions, cross train employees for those functions, and name who's been trained for those key functions.
3. Keep customer costs down while maintaining quality.
4. Build relationships with the customers and the Board through neighborhood outreach, attend neighborhood association meetings, and produce information literature geared more for the adult population.
5. Keep up with new technology as necessary.
6. Make sure the well with Gresham gets up and running, and if it doesn't find out why.
7. Look into the purchase of the well Powell Valley built and never used from the City of Portland.
8. Look into the cost of fluoridation.
9. Inform the Board of the newest legislative issues and provide information from other organizations.
10. Build better relationships with the Board as a whole.
11. Keep the Board informed of Budget goals and continue with the mid-year budget report.

DISCUSS OTHER DISTRICT BUSINESS

The Board discussed future vehicle purchases for the District.

DM Barnes mentioned fiscally the District is on target, funds are performing where they need to be, and one of the District's big hurdles will be transitioning from the retirement of the long-term employees.

DM Barnes asked what form the Board wants the goals presented. The Board asked for a summary of the goals discussed, that the goals will be in conjunction with the manager's evaluation, and the goals should accompany the evaluation packet entitled, "These are the Goals Set for the Manager for 2008/2009."

Don McCarthy mentioned he may be a little late for the next Board meeting.

ADJOURNMENT

Sandra Ramaker moved to adjourn the work session. Cathi VanDamme seconded the motion. The motion was approved; none opposed.

The work session was adjourned at 8:05 p.m.

Secretary