

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
June 20, 2007
Rockwood Water Boardroom

Board members present: Stephen McElroy, Sandra Ramaker, Herb Brown, Larry Dixon

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS)

Guests present: Fran Hyson, Colleen Lisoski, Maxine Wilkins, Brenda Daggett, Andy Crocker, Tom Lewis, Juanita Daggett

President Sandra Ramaker called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Ramaker asked if there were any changes or additions to the agenda.

DM Barnes requested to amend the agenda by moving item 10 - Policy Amendment - Sick Leave Policy to follow agenda item 12 - Action on Executive Session Items. He also requested adding item 13 - Project Update and item 14 - For the Good of the Order.

Herb Brown moved to approve the agenda as amended. **Stephen McElroy** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

Stephen McElroy moved to approve the consent agenda. **Herb Brown** seconded the motion. **The motioned was approved; none opposed.**

DM Barnes stated Board member Don McCarthy called in and was unable to attend the meeting.

APPROVAL OF MINUTES

Herb Brown moved to approve the minutes from the May 23, 2007 regular meeting. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE BILLS

Larry Dixon inquired about page 4, line 17, Water Wheeled from Gresham. **DM Barnes** explained it is the cost for purchasing water from the City of Gresham from some accounts. He explained April 07 Permits are for street opening permits for repair on their streets. **Larry Dixon** asked about page 4, line 40, Damage Repair NE 165th. **DS Baker** responded that was paid to Northwest Natural Gas to repair a line we damaged. **Larry Dixon** inquired about page 7, line 18, Hudson Engineer License. **DM Barnes** explained it is the fee for our professional engineer stamp renewal.

Herb Brown moved to approve the bills. **Stephen McElroy** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

BUDGET COMMITTEE MEETING

President Ramaker suspended the regular Board meeting at 7:08 p.m. to open the Budget Committee meeting and turned the Budget Committee meeting to **Tom Lewis**. It was noted Budget Committee member **Pat Brown** called in and was not able to make it the meeting.

Chairman Lewis asked if there were any changes to the proposed budget. **DM Barnes** replied no. **Mr. Lewis** asked if there were changes to the Budget Committee minutes from May 9, 2007. **Fran Hyson** moved to approve the minutes from the May 9, 2007 Budget Committee meeting. **Brenda Daggett** seconded the motion. The motion was approved; none opposed.

Tom Lewis recommended the budget to the Board of Directors as proposed. **Colleen Lisoski** moved to send the 2007/2008 budget to the Board of Directors. **Brenda Daggett** seconded the motion. The motion was approved; **Fran Hyson** opposed.

Colleen Lisoski moved to close the Budget Committee meeting. **Brenda Daggett** seconded the motion. The motion was approved; none opposed.

President Ramaker reconvened the regular Board meeting at 7:12 p.m.

PUBLIC HEARING - 2007/2008 BUDGET

Herb Brown stated the budget was well prepared. There were no further comments.

RESOLUTION 06/07-004 - ADOPT AND APPROPRIATE 2007/2008 BUDGET

Herb Brown moved to approve Resolution 06/07-004 - Adopt and Appropriate 2007/2008 Budget. **Stephen McElroy** seconded the motion. The motion was approved; none opposed.

CONVENE AS THE CONTRACT REVIEW BOARD CM/CG FINAL REPORT

President Ramaker convened the Board of Directors as the Contract Review Board. **DM Barnes** explained part of the Construction Manager/General Contractor (CM/CG) approach for the Cascade Pump Station project requires a final report be delivered to the Contract Review Board. **DM Barnes** reviewed the report.

Herb Brown asked how much water we were pumping into the Bella Vista Reservoir. **DM Barnes** replied we are currently pumping 1,000 gallons per minute. During the summer we expect to be pumping 1,500 to 3,500 gallons per minute, and we have plenty of capacity.

EXECUTIVE SESSION

President Ramaker adjourned this portion of the Regular Board meeting to convene the Executive Session in accordance with ORS 192.660 (2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations, (f) to consider information or records that are exempt by law from public inspection, and (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

President Ramaker re-convened the Regular Board meeting at 8:25 p.m.

ACTION ON EXECUTIVE SESSION ITEMS

There were no actions to be taken on the Executive Session items.

POLICY AMENDMENT - SICK LEAVE POLICY

DM Barnes explained as requested by the Board, he spoke with our attorney to obtain answers to questions the Board had at the last meeting. **DM Barnes** stated if they want to amend the sick leave policy to pay half of the sick leave upon termination with a five-year vesting requirement and with the caveat the benefit may be withheld if an employee is convicted of theft from the District while employed with us, it would be legal and acceptable. Discussion ensued.

Sandra Ramaker stated she has a potential for a conflict of interest, even though it is a class action, and will abstain from the discussion. She opened public comment and requested if you already spoke to have something different to say than what was said before and to hold comments to the regular request of three minutes.

Fran Hyson asked if there was supposed to be a union representative spokesperson attending the meeting. **DM Barnes** said he did notify the union. We do have union and non-union employees present at the meeting. **Fran Hyson** stated she is opposed to changing the sick leave policy and asked the Board to act wisely on this issue.

Andy Crocker stated he spoke with a lot of co-workers about this issue and they believe it would be very gracious of the Board to offer the benefit, and everybody was pretty much in approval.

Herb Brown made a motion to amend the sick leave policy to pay half of the sick leave accrued, with a five-year vesting clause, and if you are terminated with cause and convicted of theft from the District while you work for the District, your benefit may be withheld. Stephen McElroy seconded the motion. The motion was approved; Sandra Ramaker abstained.

PROJECT UPDATE

DM Barnes stated we will be starting on the 148th Street pump station and some small projects around the District office. The CM/CG project is running flawlessly.

FOR THE GOOD OF THE ORDER

DM Barnes reported we have a new position starting in July 1. Financially we are doing very well. Operationally things are fine.

DS Baker reported projects are winding down, and we will continue to do main replacements.

Stephen McElroy stated he is looking forward to the American Water Works Association (AWWA) Annual Conference and Exposition to take place next week, especially the public officials' events.

Herb Brown stated the District should reconsider the option of taking over electric service considering the recent Portland General Electric rate increases.

Larry Dixon stated the parking lot re-striping looks good.

Sandra Ramaker stated she would like to recognize Cathy Middleton is about to reach her 10-year employment anniversary with the District. **Ms. Ramaker** stated she received a card in the mail to receive a retroactive credit for storm water from the City of Portland if Portland customers file before June 30. The phone number is 503-823-1371, and the web site is cleanriverrewards.com. They are offering rebates up to \$70.

President Ramaker reminded everyone the next meeting will be on Wednesday, July 25, 2007 at 7:00 p.m.

ADJOURNMENT

Stephen McElroy moved to adjourn the meeting. Herb Brown seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:38 p.m.

Secretary