

**ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
MAY 27, 2009**

Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Andy Crocker, Assistant District Superintendent (ADS); Jeremy Hudson, District Engineer (DE).

Guests present: Roger Rees, John Sandin, John Lugton, Clark Balfour.

President Don McCarthy called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President McCarthy asked if there were any changes or additions to the agenda.

Larry Dixon moved to approve the agenda. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Cathi VanDamme moved to approve the consent agenda. **Steve Okazaki** seconded the motion. The motioned was approved; none opposed.

APPROVAL OF MINUTES

Steve Okazaki moved to approve the minutes from the April 22, 2009 regular meeting. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Larry Dixon inquired about the Transaction History report, Knife River. **DM Barnes** replied they paid their water bill.

Steve Okazaki inquired about page 5, AWWA Conference, why his conference fee was listed twice for \$770.00. **DM Barnes** stated he will ask the Senior Accountant why he is listed twice.

Larry Dixon moved to approve the bills. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

**RESOLUTION 08/09-004 DISTRICT LAPTOP POLICY FOR BOARD OF DIRECTORS
- DISCUSSION**

DM Barnes stated, as requested, he has ordered computers for the Board, and they should be here in June. **Clark Balfour** has provided a draft policy for the Board to review.

The Board discussed the return of computers upon leaving the Board (purchase policy), training, and internet access.

Cathi VanDamme moved to approve the policy and resolution language for Providing Laptop Computers for Members of the Board of Directors for action at the June 24, 2009 Board meeting. Tom Lewis seconded the motion. The motion was approved; none opposed.

PROJECT UPDATE

DM Barnes gave the Board an update of the Administration Building Remodel and Cascade Well #5 projects. **DS Baker** updated the Board on the Stark Street and 141st Street projects. Discussion took place about the bore for the Stark Street project.

FOR THE GOOD OF THE ORDER

DM Barnes reported things are pretty good. The budget revenue is a little ahead of last year's at this time.

Cathi VanDamme stated it sounds like things are going well and it's good to hear the building renovation is proceeding. Discussion took place about the renovation and fire system.

Don McCarthy stated there are three employees who have reached their five-year employment anniversary with the District; **Jeff Allen, Joey Schlosser, and Lanny Jones.**

President McCarthy reminded everyone the next meeting will be on Wednesday, June 24, 2009 at 7:00 p.m. **DM Barnes** reminded the Board members the importance of a quorum for the meeting because they will be adopting the budget.

DS Baker commented how well **Jeff Allen, Joey Schlosser, and Lanny Jones** have come along in their five years of employment, and they are good, solid employees and are doing a good job.

ADJOURNMENT

Steve Okazaki moved to adjourn the meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 7:23 p.m.

Secretary