

**ROCKWOOD WATER P.U.D.**  
**MINUTES, REGULAR MEETING OF THE BOARD**  
**May 31, 2006**  
**Rockwood Water Boardroom**

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**Board members present:** Stephen McElroy, Sandra Ramaker, Herb Brown, Larry Dixon, Don McCarthy

**Staff present:** Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Sabrina Walyer, Administrative Secretary (AS)

**Guests present:** Fran Hyson, Robert Paine, Maxine Wilkins, Tom Lewis, Pat Brown, Colleen Lisoski

**President Stephen McElroy** called the meeting to order at 7:03 p.m..

**APPROVAL OF THE AGENDA**

**President McElroy** asked if there were any changes or additions to the agenda. **DM Barnes** requested the addition of a discussion regarding having the Vice President vs. the President sign the Portland contract, as President McElroy will be unavailable to sign it at the scheduled time. The discussion was added to the agenda as item 6a.

**Herb Brown** moved to approve the agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**Larry Dixon** moved to approve the consent agenda. **Herb Brown** seconded the motion. **The motioned was approved; none opposed.**

**APPROVAL OF MINUTES**

**Herb Brown** moved to approve the minutes from the April 26<sup>th</sup> regular meeting. **Sandra Ramaker** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE BILLS**

**DM Barnes** began by responding to a question by Jeanne Orcutt from the April 26<sup>th</sup> regular meeting. He stated that the district spent approximately \$25,000 in hiring consultants to advise Rockwood on the Portland contract negotiations.

**Larry Dixon** asked if there were two separate purchases of t-shirts for the tapping team. **DM Barnes** explained that they thought they had enough shirts with the first order, but needed to purchase more. **Dixon** then asked about the costs of shelves for the shop building. **DM Barnes** said that they are re-figuring the storage and the upper warehouse, and put in new shelving. **DS Baker** added that they took out the bends and put the brass and bolts in bins on shelves at an angle to free up space, and also purchased some heavy-duty shelves to store extra materials.

**Sandra Ramaker** asked about a charge from U.S. National Bank for the administration fee from the AWWA Summit. **DM Barnes** responded that the refund has simply not shown up on the credit card bill as of yet.

**Herb Brown moved to approve the bills. Don McCarthy seconded the motion. The motion was approved; none opposed.**

### **PUBLIC COMMENT ON NON AGENDA ITEMS**

**Fran Hyson** commented that she was under the impression that the signing of the Portland Contract would take place tonight, in the Rockwood Water PUD boardroom. **DM Barnes** answered no, the signing was not to be tonight, and that Portland had just given him the schedule outlining when the contract signing would be. Hyson thanked AS Walyer for correcting her comments from the last meeting.

### **ROTATION OF THE OFFICES**

**Herb Brown** stated that he believes that everyone on the board deserves the chance to hold each office. His idea, **Brown** continued, was that in the following year the president would step down to a director, the director to secretary, the secretary to treasurer, treasurer to vice president, and vice president to president.

**Sandra Ramaker** commented that she thought the rotation could work, although she did have some questions. **Ramaker** said that there have been previous board members who did not want to serve in a particular office, and perhaps if they did not want to hold that office they could move back to the bottom. **Herb Brown** agreed. **Ramaker** asked what would happen if the current president, vice president, secretary, or treasurer were to leave next year, and would the new members fall into those positions? **Brown** said that he would like to examine that before coming up with a resolution, and asked if **DM Barnes** had any suggestions. **DM Barnes** offered that if someone does not want to hold an office, we should not have an office that states they have to be. **Brown** suggested that perhaps the two new board members would take the offices of secretary and treasurer, rather than president and vice president.

**DM Barnes** said that he would speak with Clark Balfour, Esq. about the details of the legal aspects, and get back to the board at the next meeting.

**Fran Hyson** commented that she was hesitant about the idea, and that she does not think it is a good idea to put new members, or board members who do not want the office, into such important positions.

### **DISCUSSION RE: VP SIGNING THE PORTLAND CONTRACT VS PRESIDENT**

**DM Barnes** recalled that the board specifically approved the district manager and the president to sign the Portland contract. Because he just received the schedule from Portland stating what day and time the signing will be, **Barnes** explained, President McElroy has been unable to prepare to be there. **Barnes** said that he needed a motion to allow the vice president to sign in place of the president.

**Fran Hyson** asked for clarification on the matter. **President McElroy** answered that he cannot leave his workplace between the hours of 7 a.m. and 3 p.m., and so cannot appear at the midday signing. **Hyson** asked why President McElroy could not simply sign it at another time, and why we need to have the other districts present in order to sign the contract. **DM Barnes** replied that it has been requested by Portland, and supported by the managers that all of the wholesalers sign the contract simultaneously at a ceremony City Hall. **DM Barnes** added that each manager is interested to know that the others are also signing it. **Hyson** asked what effect the other wholesaler's contract terms have to do with Rockwood. **DM Barnes** explained that Exhibit 1 is the determinant factor in what your guaranteed purchases and peaking factors will be, and those aspects can change the rate factor. Once all six entities sign the contract, then he will be assured that each of them are

committing, he said, sealing the terms we can expect. In conclusion, **Hyson** commended **DM Barnes** for his efforts in negotiating lower rates for the contract.

**Herb Brown** moved to approve the Vice President to sign the Portland Contract in place of the President. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

#### **CONVENE AS THE CONTRACT REVIEW BOARD RW-34**

**DM Barnes** said that one of our employees was involved in an auto accident, which totaled one of our trucks, and we were paid \$9000 from the insurance company. He explained that he is asking the board to convene as the contract review board and exclude the purchase of the truck from contract bidding, allowing Rockwood to go out and buy another truck. We had already planned on purchasing another vehicle in the coming year's budget, **DM Barnes** added, but the exemption will currently allow us to replace the truck used by Doug Ramaker as well.

**President McElroy** announced that the board is now meeting as the contract review board. **Larry Dixon** asked if we need a specific amount of money mentioned in the resolution. **DM Barnes** replied no.

**Sandra Ramaker** moved to accept the recommendations and conclusions to remove the purchase of the truck from the contract bidding process. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

#### **RESOLUTION 05/06-003 TO EXEMPT PURCHASE OF VEHICLE**

**Herb Brown** moved to approve and adopt Resolution 05/06-003. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

#### **PROJECT UPDATE**

**DM Barnes** said that the 30-inch pipeline is nearing Division Street and they are putting the surge protection in. The boring under the MAX tracks is done, he added and they are getting ready to bore under the storm drainage line on 14<sup>th</sup> street. The line has been pressure tested from here to Stark Street and has passed, he remarked, and now the plan is to chlorinate.

**DM Barnes** stated that all of the parts have been ordered for the pump station renovation project. The shop building is up for bidding next week. **DS Baker** added that while they had not planned on starting the RCIP project until late June, they have put the main line in and are now in the second phase and testing it. **DM Barnes** also remarked that **DS Baker** and the crew have finished the overlay on 192<sup>nd</sup> between Stark and Glisan Streets, and now have the asphalt down. **Herb Brown** commented that the finished result looked like a great job.

#### **FOR THE GOOD OF THE ORDER**

**DM Barnes** announced that our tapping team won the contest at the regional PNWS-AWWA conference, meaning we are going to compete in the national conference in San Antonio. Last Thursday, Rockwood had our Annual Water Festival with about 180 second-graders, **DM Barnes** continued, and it was a lot of fun. **DS Baker** remarked that he could not get away from his job while in Mexico, as he saw a water line leak that the locals were attempting to repair. **Herb Brown** said that the programs that educate children about water are important. **Sandra Ramaker** gave kudos to Gary Roberts who has now been with Rockwood Water PUD for a total of 20 years, and he deserves thanks. **Ramaker** also thanked everyone for their support during her recent trials.

**ADJOURNMENT**

**Herb Brown moved to adjourn the meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.**

The meeting was adjourned at 8:04 p.m.

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Secretary