

**ROCKWOOD WATER P.U.D.**  
**MINUTES, REGULAR MEETING OF THE BOARD**  
**APRIL 27, 2011**  
**Rockwood Water Boardroom**

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**Board members present:** Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

**Staff present:** Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS).

**Guests present:** Clark Balfour, John Lugton, Roger Rees.

**President Tom Lewis** called the meeting to order at 7 p.m.

**APPROVAL OF THE AGENDA**

**President Lewis** asked if there were any changes or additions to the agenda.

**DM Barnes** stated he had one item regarding an update on Lorna Water Company and would present that to the Board under the For the Good of the Order agenda item.

**Don McCarthy** moved to approve the agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE CONSENT AGENDA**

**Cathi VanDamme** moved to approve the consent agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF MINUTES**

**Steve Okazaki** moved to approve the minutes from the March 23, 2011 regular meeting. **Don McCarthy** seconded the motion. **The motion was approved; none opposed.**

**APPROVAL OF THE BILLS**

**Larry Dixon** asked about page 4, line 53, Snap-On Tools. **DM Barnes** answered it is tools for the service truck.

**Larry Dixon** inquired about page 8, line 47, Morgan Creek Cabinets. **DM Barnes** replied it is a replacement cabinet for the water quality room. Discussion ensued.

**Cathi VanDamme** asked about page 5, line 15, Human Solutions and is the charge a monthly fee or specific. **DM Barnes** answered the pay is based on work they do for us, and the amount varies per month.

**Cathi VanDamme** inquired about refund overpayments. **DM Barnes** replied several customers send us additional money from what they are billed, then they have a credit. Discussion ensued.

**Cathi VanDamme** asked about page 11, line 7, Sink for Water Testing Room and what kind of sink it was. **DM Barnes** answered it is stainless steel.

**Cathi VanDamme** inquired about the Revenue Expenditure Report, page 3, line 4, Building/Grounds Maintenance and what that included. **DM Barnes** replied it is for Bella Vista, 141st Avenue, the office building property sprinklers, outside maintenance, and building repair.

**Cathi VanDamme** moved to approve the bills. **Steve Okazaki** seconded the motion. The motion was approved; none opposed.

#### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no public comments.

#### **POLICY MANUAL - POLICIES FOR DISCUSSION**

##### **A. HARASSMENT, SERIES 3000, ARTICLE 2.0, SECTION 2.13**

The Board discussed the harassment policy, noted redundancies, and asked for them to be removed.

##### **B. PREMIUM PAYMENT PLAN, APPENDIX IV (f)**

The Board discussed the premium payment plan and decided to accept amendment 2011-1 to the plan based on recommendations from Howard Rubin and Clark Balfour.

##### **C. OVERTIME, SERIES 3000, ARTICLE 4.0, SECTION 4.3.4**

The Board discussed the overtime policy and asked to be provided with language to look at regarding use of the current IRS mileage rate, use of a log book, issuance of a 1099 form, boundary, and fair response time.

The Board discussed policy adoption procedure.

#### **FUTURE PROJECTS - DISCUSSION**

**DM Barnes** stated he would like to pursue bonding and financing to replace the Cleveland reservoir area. Discussion ensued. The Board directed **DM Barnes** to actively pursue bonding and financing to replace the Cleveland reservoir area.

#### **PROJECT UPDATE**

**DM Barnes** stated his projects are done, and we are lining up a neighborhood project.

#### **FOR THE GOOD OF THE ORDER**

**DM Barnes** mentioned the Children's Clean Water Festival was April 26, gave the Board an overview of the festival, and stated it went well.

**DM Barnes** reported he received a call from the owner of Lorna Water Company today. She is looking to sell it and asked if we would be interested. Discussion ensued. The Board decided to schedule a meeting to speak with the patrons of Lorna Water Company.

**DM Barnes** stated the order is in good shape.

#### **NEXT MEETING**

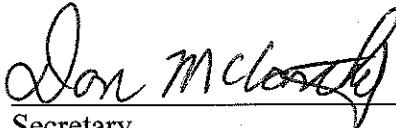
**DM Barnes** went over the future meeting schedule and reminded everyone the next meetings will be the Budget Committee meeting following the Board meeting, a Budget Committee

meeting May 11, 2011, a Budget Committee meeting May 18, 2011 if necessary, and the regular Board meeting on May 25, 2011 all at 7:00 p.m.

**ADJOURNMENT**

**Don McCarthy moved to adjourn the meeting. Steve Okazaki seconded the motion. The motion was approved; none opposed.**

The meeting was adjourned at 8:26 p.m.

  
Secretary