

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
APRIL 22, 2009
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Andy Crocker, Assistant District Superintendent (ADS); Jeremy Hudson, District Engineer (DE).

Guests present: Clark Balfour, John Lugton, Roger Rees.

President Don McCarthy called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

President McCarthy asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE CONSENT AGENDA

Cathi VanDamme moved to approve the consent agenda. **Larry Dixon** seconded the motion. **The motioned was approved; none opposed.**

APPROVAL OF MINUTES

Tom Lewis moved to approve the minutes from the **March 25, 2009** regular meeting. **Cathi VanDamme** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE BILLS

Larry Dixon inquired about page 8, line 20, Tow RW29. **DM Barnes** explained the fuel pump went out, and it had to be towed to the shop to have it replaced.

Steve Okazaki moved to approve the bills. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

STARK FIRS MANAGEMENT INC. LETTER - INFORMATION

DM Barnes stated we received a letter from a management company regarding our toilet rebate program asking to provide the same service to multi-family property owners. Discussion ensued.

LAPTOP PURCHASE FOR BOARD MEMBERS

DM Barnes explained he was asked to put this topic on the agenda at the last Board meeting. During a training session at the Special Districts Association of Oregon Annual Conference it was noted if you receive public information on your personal computer, then your personal computer is a piece of public property and can be seized and examined. To avoid that, a lot of

Districts are purchasing small, inexpensive laptops for their Board members to use for District business.

Clark Balfour was asked to provide his insight and answer questions. Discussion ensued.

Cathi VanDamme made a motion to purchase computers for the Board of Directors. Steve Okazaki seconded the motion. The motion was approved; none opposed.

Cathi VanDamme asked when we will address the policy part of the issue. **DM Barnes** answered we will have language for the Board's review at the next regular Board meeting.

Tom Lewis asked if we have funds in the budget for the purchase. **DM Barnes** stated yes.

PROJECT UPDATE

DM Barnes updated the Board on the Cascade Well #5 and 141st Avenue Reservoir Retrofit and Pump Station projects. He stated he will speak on the Administration Building Remodel project in Executive Session.

DS Baker provided an update to the Board on the Stark Street Main Line project and maintenance on the Cascade reservoir. **DM Barnes** stated AT&T has erected new cell phone antennas on the reservoir. Discussion ensued.

FOR THE GOOD OF THE ORDER

DM Barnes reported everything is going well. We are getting geared up for the Hazelwood project.

Larry Dixon inquired about the status of the Administration Building Remodel project. **DM Barnes** stated we will discuss the project in the Executive Session.

AS Aden thanked the Board of Directors on behalf of the administrative staff for the beautiful flowers they received from them on Administrative Professionals' Day. They were greatly appreciated.

President McCarthy reminded everyone there will be a Budget Committee following adjournment, and the Board will reconvene after the Budget Committee meeting.

ADJOURNMENT

Larry Dixon moved to adjourn this portion of the regular Board meeting. Steve Okazaki seconded the motion. The motion was approved; none opposed.

This portion of the regular Board meeting was adjourned at 7:38 p.m.

President McCarthy reconvened the regular Board meeting at 8:00 p.m.

President McCarthy requested a motion to suspend the regular Board meeting to hold an Executive Session in accordance with ORS 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Cathi VanDamme moved to suspend the regular Board meeting to hold an Executive Session. Tom Lewis seconded the motion. The motion was approved; none opposed.

President McCarthy reconvened the regular Board meeting at 8:26 p.m.

There was no discussion regarding the Executive Session.

President McCarthy reminded everyone the next meeting will be on Wednesday, May 27, 2009 at 7:00 p.m.

ADJOURNMENT

Steve Okazaki moved to adjourn the meeting. Larry Dixon seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:27 p.m.

Secretary