

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
MARCH 23, 2011
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Andy Crocker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS).

Guests present: Stephanie Brandon.

President Tom Lewis called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President Lewis asked if there were any changes or additions to the agenda.

Don McCarthy moved to approve the agenda. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE CONSENT AGENDA

Cathi VanDamme moved to approve the consent agenda. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

APPROVAL OF MINUTES

Cathi VanDamme moved to approve the minutes from the February 23, 2011 regular meeting as amended. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

APPROVAL OF THE BILLS

Don McCarthy moved to approve the bills. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

APPOINT BUDGET COMMITTEE MEMBERS - DISCUSS SUSPENSION OF BUDGET COMMITTEE

DM Barnes explained one application for the Budget Committee was submitted by **Stephanie Brandon**. **Stephanie Brandon** gave the Board a brief background of her qualifications for the Budget Committee.

The Board discussed suspension of the Budget Committee.

Cathi VanDamme moved to appoint **Stephanie Brandon** to the Budget Committee. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

POLICY MANUAL - POLICIES FOR FINAL DISCUSSION

The Board reviewed the policies. The Board asked to add "pet" in front of "owners" in section 2.25.3 of the Pets in the Workplace policy.

POLICY MANUAL - POLICIES FOR DISCUSSION

A. HARASSMENT, SERIES 3000, ARTICLE 2.0, SECTION 2.13

The Board decided to discuss the harassment policy at the next regular meeting.

B. PREMIUM PAYMENT PLAN APPENDIX IV (F)

DM Barnes explained the policy will be available at the April meeting.

C. OVERTIME, SERIES 3000, ARTICLE, 4.0, SECTION 4.3.5

The Board discussed the policy and would like to see verbiage regarding a reasonable response time, distance, and parking the vehicle out of state.

PROJECT UPDATE

DM Barnes gave an update on the master plan update, finance model, solar feasibility, and micro-hydroelectric feasibility.

DS Crocker gave an update on maintenance, flushing, exercising valves, hydrant inventory, maintaining vaults, reviewing sites and maintenance schedules, the consumer confidence report, inventory for main breaks, and emergency coordination with the City of Gresham.

FOR THE GOOD OF THE ORDER

DM Barnes stated the District is in good shape. Revenue looks stable.

Larry Dixon mentioned a neighbor had a gentleman do a backflow test and then one of our employees appeared to have done the same test. **DS Crocker** replied we don't test private backflow assemblies. **Jay Breen** may have been there to verify the size, etc. after he received the report from the gentleman who performed the test.

DM Barnes mentioned on the subject of Lorna Water Company, when the District annexed Hazelwood Water, we did not ask for payment from their customers to enter into the District's service area.

EXECUTIVE SESSION

Cathi VanDamme made a motion to recess into executive session in accordance with ORS 192.660 (2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. **Larry Dixon** seconded the motion. The motion was approved; none opposed.

The Board recessed into executive session at 7:48 p.m.

Cathi VanDamme moved to reconvene the regular session. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

President Lewis reconvened the regular Board meeting at 8:17 p.m.

ACTION ON EXECUTIVE SESSION (IF NECESSARY)

NEXT MEETING

Don McCarthy moved to accept the terms of the collective bargaining agreement in that the agreement terms remain the same with the exception of a 0% cost of living increase the first and second years of the contract and a 1% cost of living increase the third year of the contract. **Cathi VanDamme** seconded the motion. The motion was approved; none opposed.


NEXT MEETING

President Lewis reminded everyone the next meeting will be on Wednesday, April 27, 2011 at 7:00 p.m. with the Budget Committee meeting to follow.

ADJOURNMENT

Larry Dixon moved to adjourn the meeting. **Don McCarthy** seconded the motion. The motion was approved; none opposed.

The meeting was adjourned at 8:19 p.m.


Secretary