

ROCKWOOD WATER P.U.D.
MINUTES, REGULAR MEETING OF THE BOARD
JANUARY 27, 2010
Rockwood Water Boardroom

Board members present: Larry Dixon, Tom Lewis, Don McCarthy, Steve Okazaki, Cathi VanDamme.

Staff present: Harvey Barnes, District Manager (DM); Mike Baker, District Superintendent (DS); Kerry Aden, Administrative Secretary (AS); Andy Crocker, Assistant District Superintendent (ADS).

Guests present: Clark Balfour, John Lugton, Jim McNaughton, Roger Rees.

President Don McCarthy called the meeting to order at 7 p.m.

APPROVAL OF THE AGENDA

President McCarthy asked if there were any changes or additions to the agenda.

Steve Okazaki moved to approve the agenda. **Cathi VanDamme** seconded the motion. **The motion was approved; none opposed.**

BOARD ELECTION OF NEW OFFICERS

The Board discussed officer positions.

Don McCarthy nominated **Cathi VanDamme** for President, **Tom Lewis** for Vice President, **Steve Okazaki** for Secretary, **Larry Dixon** for Treasurer, and himself for Director. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

Discussion took place regarding the new officers taking their positions at this meeting or the next meeting. The Board decided the new officers will take their positions at the February regular Board meeting.

PRESIDENT'S COMMENTS

The Board decided to move this item to the February regular Board meeting agenda.

APPROVAL OF THE CONSENT AGENDA

Tom Lewis moved to approve the consent agenda. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF MINUTES

Cathi VanDamme moved to approve the minutes from the December 16, 2009 regular meeting. **Tom Lewis** seconded the motion. **The motion was approved; none opposed.**

APPROVAL OF THE BILLS

Cathi VanDamme inquired about page 9, line 50, For CMJ Construction, and was the line item for the old contractor or the new contractor? **DM Barnes** replied the line item is for the old contractor.

Larry Dixon asked about page 7, line 5, RW35 Repairs. **DM Barnes** answered the line item was to repaint the top and back of the van.

Larry Dixon inquired about page 8, line 52, RW44 Inside Lights. **DM Barnes** stated the line item is for inside lights in the new van.

Steve Okazaki moved to approve the bills. **Cathi VanDamme** seconded the motion. **The motion was approved; none opposed.**

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

RESOLUTION 09/10-001 DESIGNATING AUTHORIZED CHECK SIGNERS (IF NECESSARY)

Tom Lewis moved **Cathi VanDamme, President; Larry Dixon, Treasurer; and Don McCarthy, Director** be the authorized check signers on behalf of the District. **Cathi VanDamme** seconded the motion. **The motion was approved; none opposed.**

SET BOARD MEETING SCHEDULE FOR 2010

Cathi VanDamme moved to approve the Board meeting schedule for 2010 as discussed. **Steve Okazaki** seconded the motion. **The motion was approved; none opposed.**

FINANCIAL REVIEW - DM BARNES

DM Barnes gave an overview of the Rockwood Rate Scenario Summary report from Red Oak Consulting. Discussion ensued.

The Board decided to add this discussion to the February regular Board meeting agenda to discuss and ask questions.

BUDGET PROCESS SCHEDULE

Cathi VanDamme made a motion to adopt the budget process schedule as discussed. **Larry Dixon** seconded the motion. **The motion was approved; none opposed.**

PROJECT UPDATE

DM Barnes gave an update on the Administration Building Remodel, Cascade Well #4, and Cascade Well #5 projects.

FOR THE GOOD OF THE ORDER

DM Barnes mentioned we received a request to donate 1,000 gallons of water to Haiti. Discussion ensued. The Board decided to continue donating money to Water for People.

DM Barnes reported the order is good, and we are in good financial shape.

Cathi VanDamme asked if we are keeping track of the water savings of those who participate in the toilet rebate program. **DM Barnes** responded we are through our database and additionally we are participating in two programs, one with the City of Portland and one with Tualatin Valley Water District, to look at conservation programs in general to see if there is any marked change in consumption based on just conservation programs. Discussion ensued.

Tom Lewis asked if the City of Portland's Powell Butte project is going to affect our pipe laid down 174th Street and if we have any concerns. **DM Barnes** replied we are participating in their planning meetings and will address any concerns or issues. Discussion ensued.

President McCarthy reminded everyone the next meeting will be on Wednesday, February 24, 2010 at 7:00 p.m.

ADJOURNMENT

Steve Okazaki moved to adjourn the meeting. **Cathi VanDamme** seconded the motion. **The motion was approved; none opposed.**

The meeting was adjourned at 7:56 p.m.

Secretary